

GRAND TRAVERSE COUNTY 911 BOARD OF DIRECTORS

Meeting Minutes: February 15, 2018

Commission Chambers Governmental Center

PRESENT:

Chris Clark
Carol Crawford
Chief Jeff O'Brien
Jason Torrey
Daryl Case
Chief Jim Tuller
Ken Fritz
Steve Apostle

AGENCY:

G.T. County Sheriff's Department
G.T County Board of Commissioners
Traverse City Police Department
GT 911/Central Dispatch
North Flight EMS
Traverse City Fire Department
Grand Traverse Rural Fire Department
G.T. Metro Fire Department

ABSENT:

Gregg Bird
Sgt. John Schneider

G.T. County Emergency Management
Michigan State Police

OTHERS IN ATTENDANCE:

Andy Down
Leah Hornacek
Bill Parker
Joseph Miller
David Cutway
Steve Meek

Long Lake Fire and Rescue
GT 911/Central Dispatch
Blair Township Emergency Services
Central Dispatch
Green Lake Emergency Services
G.T. Metro Fire Department

Call to order

Tuller called meeting to order at 10:03am. A quorum was present.

Approval of Agenda

Motion by Case to approve the agenda as submitted. The motion was supported by Clark.

Motion Passed.

Approval of Minutes

Motion by Clark to approve the minutes as revised. The motion was supported by Case.

Motion Passed.

Directors Report:

Director Jason Torrey provided the following report:

- This has been a busy month for Central Dispatch.
- This Friday marks the 50th anniversary of 911.
- There is 1 strong candidate for the open dispatch position, once hired Central Dispatch will be at full staff.
- The IT infrastructure improvements needed for CAD Enterprise upgrade has been approved.
- Tyler Tech. had a conference call on Monday with various departments of the necessities of the upgrade in regards to GIS. County GIS employee, Mike Steffes, was present for this conference call.
- Select members of Central Dispatch will take a field trip on March 5, 2018 to Bay County. The field trip is to demo the CAD Enterprise system (Bay County is currently using CAD Enterprise).
- Senate Bill 400 has passed through the House and is expected to be signed by the Governor.
- Cherryland Electric has provided Central Dispatch with information on downed power lines. This information will be disseminated to the Central Dispatch staff.
- Great Lakes Energy and Cherryland Electric visited the Central Dispatch center for an overview of the 800MHz system, they are exploring going 800MHz. When this occurs, they would have access to 28UTIL talk-group.
- Torrey and Hornacek are still working with Munson on MLTS compliancy. Discussion.
- The Governance Committee meets today at 11:00 am.
- There is a wrecker meeting on February 27, 2018 to discuss wrecker policy. G.T. Road Commission and MDOT would like to attend.
- In the near future there will be an upgrade to our phones, this will take the phones down for approximately 3 hours. When scheduled it will be on a Tuesday morning between 2am-5am. At this time our phones will be answered by CCE Dispatch. Torrey will advise when this gets scheduled.
- Miller has been prepping for the dissolution of GT Rural Fire Department and will be distributing box alarm maps, box alarm responses, etc. to the affected departments.
- Miller has been adding fire hydrant information into Active 911 for Blair Township. Other agencies can submit their information to Miller for entry.
- We are still working with Active 911 on getting lat/long to show up for those calls that do not have an address.
- Torrey, Hornacek, and Miller met with City GIS Erik Sandy and County GIS Mike Steffes reference addressing and City ADUs, the solution is still being worked on.
- Hornacek has been reaching out to the community by going to events promoting Smart 911, Texty, and our social media page. With the amount of followers we currently have on Facebook we would be happy to share information your department would like broadcast to the public. Submit to Hornacek.

- Version 7.17 Motorola upgrade will occur in April or May. When this happens, Central Dispatch will have to use the backup system for approximately 15 minutes.

SUBCOMMITTEE REPORTS:

Technical Subcommittee

No report.

Law Enforcement Subcommittee

- O'Brien forwarded an email to Torrey that he received from MSP in reference to the upcoming wrecker meeting.
- O'Brien requested that dispatch staff classify calls for service correctly so they can find them when issuing press releases. Further discussion will have to take place between Torrey and law enforcement representative's reference call classifications.

Fire and EMS Subcommittee

- Down updated the Board reference the last Fire Chief Meeting. They discussed radio updates and identifiers, reworking the talk groups, radio programming and single channel paging. Torrey will discuss at the next Fire Chief Meeting and bring this topic back to this Board at the next meeting.
- Cutway expressed his desire to have a lease agreement made up for the 800 MHz radios. He stated that his insurance provider will not insure the radios if their department is not the owner. Torrey will investigate with our insurance provider. Torrey also reminded members that if a radio is lost, let us know ASAP so that we can have the radio deactivated.
- Further discussion on radios and ownership, and the need for new agreements with the dissolution of GT Rural Fire Department.
- The next fire chief meeting will discuss some of these issues.

Old Business:

Bylaws Update – Motion by Torrey to modify the Board of Directors Bylaws, Section 3.1 (A) as follows: Effective April 1, 2018 - Remove #7 "Grand Traverse Rural Fire Department" and insert "Township Fire Services Representative as appointed by the Fire/EMS committee". Support by Crawford. Motion passed.

New Business:

Torrey provided the Central Dispatch Annual Report for 2017.

Highlights:

- Texty (text to 911)
- There was a total call decrease from 2016.
- 911 hang up call number was down significantly, possibly due to public education and the ability to text..

- The Next Gen 911 network will provide better/more accurate locations.

Motion to accept the Central Dispatch Annual Report for 2017 made by Clark. Supported by Crawford. Motion passed.

Round Table:

Case advised that North Flight is going through purchasing process to bring all units up to 800MHz capabilities. They came up with three templates that will be needed with bringing Manistee County on board. Case advised this will eventually effect Grand Traverse templates. Case advised that they have taken out some of their SPEV channels on their primary frequency to get the channels they needed.

Fritz advised that some of his personnel are relying on Active 911 for their pages because their pagers do not work in outlying areas. He stated they are using a sister phone app that piggybacks with Active 911 but there is a delay so it does not always work. Discussion.

Meeting adjourned at 10:57 AM.