



We will enhance community and quality of life through people, parks, and programs.

Business Development Team: Business Planning for Civic Center

Thursday, March 9, 2017, 5 p.m.

Commissioners' Committee Room, Second Floor

Governmental Center, 400 Boardman Avenue

Traverse City, Michigan 49686

AGENDA

General Meeting Policies: Please turn off all cell phones or switch them to silent mode. Any person may make a video, audio, or other record of this meeting. Standing equipment, cords, or portable microphones must be located to not block audience view. If you need auxiliary assistance, contact 231-922-4780 or TDD 231-922-4412.

Members: Jeri LeRoi, Chair; Rodetta Harrand, Vice Chair; Pete Albers; Alisa Kroupa; Shirley Zerafa

- I. Call to Order
- II. Roll Call
- III. Public Comment
Any person shall be permitted to address the Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended (MCLA 15.261, et.seq.). Public comment shall be carried out in accordance with the following Board Rules and Procedures:
 - Any person wishing to address the Board shall state his or her name and address.
 - No person shall be allowed to speak more than once on the same matter, excluding Commissioners' questions. The President shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The President may, at his or her discretion, extend the amount of time any person is allowed to speak.
- IV. Approval of Minutes, February 9, 2017 Business Development Team Meeting
- V. Approval of/Additions to Agenda
- VI. Update: MDNR Recreation Passport Grant Application and Identified Needs for Medalie Park (TART Trails)
- VII. Draft Request for Proposals for Vending Machines in Civic Center Lobby (Discussion; Draft Available at Meeting)
- VIII. County Parks Master Plan Process in 2017 (Discussion)
- IX. Second Public Comment (Please refer to rules above.)
- X. Notices and Team Member Comments
- XI. Adjournment



We will enhance community and quality of life through people, parks, and programs.

Business Development Team: Business Planning for Civic Center

Thursday, February 9, 2017, 5 p.m.

Commissioners' Committee Room, Second Floor

Governmental Center, 400 Boardman Avenue

Traverse City, Michigan 49686

MINUTES

- I. Call to Order
Meeting called to order at 5 p.m.
- II. Roll Call
Commissioners Present: Jeri LeRoi, Rodetta Harrand, Pete Albers, Shirley Zerafa
Others Present: Kristine Erickson, Director, and Ryan Walsh, Office Manager, Grand Traverse County Parks and Recreation; Alisa Kroupa, Citizen Team Member; Chris Kushman, Planning and Management Director, TART Trails
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes, January 19, 2017 Business Development Team Meeting
MOTION by Harrand, second by Albers, to approve minutes, as presented. Motion carried.
- V. Approval of/Additions to Agenda
MOTION by Harrand, second by Albers, to approve agenda, with addition of discussion about resolution to continue Business Development Team as Item VI. Motion carried.
- VI. Discussion of Resolution to Continue Business Development Team
Team members discussed the history of the Business Development Team, as presented in the resolution, and confirmed the future vision and function of the team as an advisory subcommittee of the Parks and Recreation Commission, charged with preparing a business plan for each county park.

- VII. Business Development at Medalie Park
Team discussed goals and planning for Medalie Park's future. TART Trails' Planning and Management Director, Chris Kushman, discussed data collected to support Medalie Roadside Park as a trailhead for the Boardman Lake Trail. Team elaborated on criteria to include in a request for proposals for livery and light concessions services at the park.
- VIII. City-County Day Camp
Director discussed goals for City-County Day Camp. Director will meet with City Parks and Recreation and the Grand Traverse Bay YMCA to identify opportunities to collaborate during 2017 day camp season.
- IX. American Legion's Request for Multi-year Agreement to Use Baseball Fields at Civic Center (Discussion)
Director informed Business Development Team that American Legion Baseball has requested to enter into a multi-year agreement for use of the fields at the Civic Center starting in 2017. Team recommended a three-year agreement.
- X. Second Public Comment
There were no public comments.
- XI. Notices and Team Member Comments
Director asked team members to review draft requests for proposals for Civic Center ATM services and livery and light concession services at Medalie Park.
- Commissioner Harrand commented on changing the Parks and Recreation Commission's regular monthly meeting time.
- XII. Adjournment
Meeting was adjourned at 6:30 p.m.