GRAND TRAVERSE COUNTY DEPARTMENT OF VETERANS AFFAIRS

2650 LaFranier Rd, Traverse City, MI 49686 Public Services Building

Thursday, March 22, 2018 @ 8:00 AM

AGENDA

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE /CALL TO ORDER

ROLL CALL

CITIZENS WISHING TO ADDRESS THE COMMITTEE

ADDITIONS / DELETIONS / CHANGES TO AGENDA

APPROVAL OF MINUTES

- 1. Minutes from February 22, 2018
- 2. Minutes from March 2, 2018 (Special Meeting)
- 3. Minutes from March 16, 2018 (Special Meeting)

OLD BUSINESS

NEW BUSINESS

FINANCIAL REPORTS

OTHER BUSINESS

DIRECTOR'S REPORT

1. Office Activity Report

ADJOURNMENT

GRAND TRAVERSE COUNTY DEPARTMENT OF VETERANS AFFAIRS

2650 LaFranier Rd, Traverse City, MI 49686 Public Services Building

Friday, March 2, 2018 @ 8:00 PM

SPECIAL BOARD MEETING

Minutes

PLEDGE OF ALLEGIANCE / CALL TO ORDER

ROLL CALL

Present:

Robert "Art" Eisner, John Block, Jim Wegener, Neal Horning, Jakob Rossi

Absent:

Lavern Broughton, Ron Hofmeister

NEW BUSINESS

Construction Bid Approval: Michael spoke about the bid award process: The sealed bid packets were opened on February 26, 2018, 3:30pm by architect Ray Kendra and Michael Roof. The three bid packets for the remodeling project included: Grand Traverse Construction \$59,700.00 / 60 days, Greene Construction \$38,800.00 / 16 days, and Hallmark Construction \$46,500.00 / 45 days. (See bid sheet attached) Ray advised that Greene Construction having the lowest bid, he saw no reason not to award the contract to them. Ray followed the meeting by checking Greene's references and his licensing. Everything appeared to be appropriate.

Michael talked to the board about a Change Order to the remodel. He would like to see a special wood planking done to the two public walls to help the VA department stand out. The board agreed, but would discuss that at a later meeting.

Neal Horning made the motion to approve the bid award to Greene for \$38,800.00 Jake Rossi seconded.

Roll call vote	Aye	Nay
Robert "Art" Eisner	X	
Neal Horning	Χ	
John Block	X	

Jim Wegener X Jake Rossi X

Chairman Eisner acknowledged the Aye have it. Motion passed.

ADJOURNMENT

John Block motioned for adjournment, Neal Horning, seconded. Passed.

Minor Office Remodel - Veterans Affairs Grand Traverse County \$250,000				environmentarchitects
free Seat, Joh. 1808				
General Contractor	Grand Traverse Construction	Greene Construction	Hallmark Construction	Remarks
	YES	YES	Yes	
	The state of the s			日本日本語 (1957年 1947年 1957年 195
Gaine Guill	ting 100 to	# 20 000 B	*44 .500 B	(A) (B)
	. 017 .00.	100		100
Requested Attendance	を放置が はかり はかかり かり			
Allemate No.1. New Boorinto Office and Associated work	* 4,800. ··	# 3,700. 00	\$ 6,000.	
Alternate No. 2 - New door through Court and Americans Work	# 7,430. ·-	4,880.00	# 8,000.00	
				(0)
Mark up Dentraction From a tube consistion	15%/10%	10%/10%	32//10/	
The of Francisco	60	16	46	
Cepel Stefun	Yes	ž	YES	

REMARKS :

- (A) exerce did not incume # 28,300. ° SO FOR ALLOWANCES. NOTE ALLOWANCES AS WE CONFIRMED WITH MT. ELECUTE AND ALLIED # 10,500.00 ALLOWANCES ON BID FORM AND STIPPULATED THAT. BID FORM INDICATED formers: TO THIS BASE AND
- # 5000. .. FOR MISC. CONTINGENCY
- \$ 5,500, to the look HAMUWAAS.
- (B) TIME TO COMPUTE FOR GREENE EXCLUSED PLOCULING MATERIALS AND OLUMEN CHANGES.
- (c) CHERIC OXYENED spennania for * 1,000 . ** DEDUCT FOR PIFFERENT THANSACTON WINDOW, HE IS SENDING OVER VOLUNDAM AMENNATE For LEVIEV.

GRAND TRAVERSE COUNTY DEPARTMENT OF VETERANS AFFAIRS

2650 LaFranier Rd, Traverse City, MI 49686 Public Services Building

Friday, March 16, 2018 @ 8:00 PM

SPECIAL BOARD MEETING

Minutes

PLEDGE OF ALLEGIANCE / CALL TO ORDER

ROLL CALL

Present:

Robert "Art" Eisner, John Block, Jim Wegener, Neal Horning, Jakob Rossi, Lavern

Broughton, Ron Hofmeister

Absent:

NEW BUSINESS

1. Construction Bid Amendment (Change Order)

Michael spoke regarding the Change Order to the construction contract. Green Construction provided a Change Order form showing \$2,875.00 for materials and labor for wall planking to finish the outside of the office area. It would not extend the original timeline. The office remodel would be done on Wednesday, March 21.

John Block motioned to approve Change Order and updated Remodel Bid for \$2,875.00 additional costs. Jakob Rossi seconded the motion. No discussion. All approved.

2. Furniture Contract Bid

Michael spoke regarding the multiple furniture bids for the new office. Per the GTC Purchasing Policy, I got at least three bids. Integrity provided a low bid for furniture that would not work with the new design of the office. I asked that they provide an additional quote. After reviewing the bids, I request that the board approve Interphase for the furniture bid due to the quality of the furniture and attention to detail in my quote. The furniture will take 4-5 weeks for delivery and installation. I have plans to utilize 8ft table as office desks until then. Below is

the breakdown of bids:

Integrity	\$6,621.00
Integrity	\$9,663.50
Interphase	\$9,288.64
OK Office Supplies	\$17,867.55

Jakob Rossi motioned to approve the Interphase furniture bid for \$9,2885.64. Ron Hofmeister seconded the motion. Discussion: John Block asked what was going to happen to the old furniture. Michael stated it was going to be left in the old office space for usage by new tenants. No further discussion. All approved.

ADJOURNMENT

John Block motioned to adjourn. Meeting adjourned at 8:25am



Tom Couturier 1302 Industry Drive Ste B

Traverse City MI 49696

P: 231-946-0500

F:

231-946-8802

GRAND TRAVERSE COUNTY

Integrity

QUOTATION VETERANS AFFAIRS HON VOI 2

QTY	PRODUCT #	DESCRIPTION	LIST	SELL	EXT SELL
5	HLSLR2448	24"D x 48" W Rectangle Worksurface	\$275.00	\$137.50	\$687.50
		Skipped Option			
		Skipped Option			
5	HLSLR3072	30"D x 72" W Rectangle Worksurface	\$431.00	\$215.50	\$1,077.50
R		Skipped Option			
		Skipped Option			
1	HLSL24280	24"D x 28"H O-Leg Support for Wksf (single leg)	\$291.00	\$145.50	\$145.50
		Skipped Option			
10	HLSL30280	30"D x 28"H O-Leg Support for Wksf (single leg)	\$323.00	\$161.50	\$1,615.00
		Skipped Option			
5	HLSL2428B	24"D x 28" Box/Box/File Pedestal Support	\$701.00	\$350.50	\$1,752.50
		Skipped Option			
		Skipped Option			
		Skipped Option			
4	HLSL6014L	60"W x 14"H Laminate Floating Modesty Panel	\$228.00	\$114.00	\$456.00
		Skipped Option			
		.P Color: Black			
5	H105104	10500 SeriesMobile Full Ht Ped F/F 15-5/8W x 22-3/4D	\$809.00	\$404.50	\$2,022.50
		Skipped Option			
8	IMPROV	IMPROV SIDE CHAIR REMAN VINYL SEAT	\$129.00	\$129.00	\$1,032.00

QIY	PRODUCI	# DESCRIPTION	LIST	SELL	EXT SELL
1	LABOR	Delivery Installation & Cleanup	\$875.00	\$875.00	\$875.00
		Quoted based on delivery, assembly and			
		installation of specified product.			
		Any additional work requested such as			
		tearing down and clearing space of existing			
		product will incur an additonal charge.			
-					×

Extended List:

\$17,420.00

Extended Sell:

\$9,663.50

Pricing is based on options that match the current color scheme and are subject to change if other choices are made. This quote does not include tax which will be applied when applicable. No further discounts will apply.

Approved By		
Date	PO#	

3/14/2018

ITEM MANF #	MANF # HLWM.Y2.A.S.IM.AI90.S HN6.F.E.IMSCFSTRB54.T H105206L.A5C H105686.A5C H105062.C H10534G.A5C H10534G.A5C	Solicitation #03012018 - Office Furniture DESCRIPTION Endorse Mid Back Adjust Arms, Soft Caster Nucleus Stack Chair, Fix Arm, Glide Regatta fabric 10500 Rudder Peninsula Sheer Mesh Harvest Edge 10500 Return with Mod Pan Sheer Mesh Harvest 10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	ATY ATY ATY S S S S S S S S S S S S S S S S S S S	LIST 843.00 616.00	TSO2	LATOT
1 HLWM. 2 HN6.F.F. 3 H1052C 4 H1056E 5 H1050C 6 H10534 7 H1052S 8 HVPT07	MANF # .Y2.A.S.IM.AI90.S E.IMSCFSTRB54.T J6L.A5C 36.A5C 52.C 1G.A5C 37R.A5C	Endorse Mid Back Adjust Arms, Soft Caster Endorse Mid Back Adjust Arms, Soft Caster Nucleus Stack Chair, Fix Arm, Glide Regatta fabric 10500 Rudder Peninsula Sheer Mesh Harvest Edge 10500 Return with Mod Pan Sheer Mesh Harvest 10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	QTY QTY S S S S S S S S S	843.00 616.00	TSO2	IATOT
1 HLWM. 2 HN6.F.E 3 H1052C 4 H1056E 5 H10534 6 H10534 7 H10525 8 HVPT02	YZ.A.S.IM.AI90.S E.IMSCFSTRB54.T 36L.A5C 36.A5C 52.C 1G.A5C 97R.A5C	Endorse Mid Back Adjust Arms, Soft Caster Nucleus Stack Chair, Fix Arm, Glide Regatta fabric 10500 Rudder Peninsula Sheer Mesh Harvest Edge 10500 Return with Mod Pan Sheer Mesh Harvest 10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	843.00 616.00	_	
2 HN6.F.E 3 H1052C 4 H1056E 5 H10534 6 H10534 7 H10525 8 HVPT07	E.IMSCFSTRB54.T 56L.A5C 36.A5C 52.C 1G.A5C 97R.A5C	Nucleus Stack Chair, Fix Arm, Glide Regatta fabric 10500 Rudder Peninsula Sheer Mesh Harvest Edge 10500 Return with Mod Pan Sheer Mesh Harvest 10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	616.00	- 500	DOOD 45
3 H1052C 4 H10568 5 H10506 6 H10534 7 H10525 8 HVPT02	5.1M3CF31RB54.1 36.A5C 36.A5C 52.C 97R.A5C	Nucleus Stack Chair, FIX Arm, Glide Regatta fabric 10500 Rudder Peninsula Sheer Mesh Harvest Edge 10500 Return with Mod Pan Sheer Mesh Harvest 10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	12 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	1.055.00	400.45	2002.13
3 H1052C 4 H10568 5 H10506 6 H10534 7 H10525 8 HVPT07	36.A5C 36.A5C 52.C 1G.A5C 37R.A5C 2448L16.C	10500 Rudder Peninsula Sheer Mesh Harvest Edge 10500 Return with Mod Pan Sheer Mesh Harvest 10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	v v v v v	1.055.00	287.85	3454.20
4 H10568 5 H10506 6 H10534 7 H10525 8 HVPT07	36.A5C 32.C 16.A5C 37R.A5C	10500 Return with Mod Pan Sheer Mesh Harvest 10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	v v v v	1	501.13	2505.65
5 H10506 6 H10534 7 H10525 8 HVPT02	52.C 1G.A5C 97R.A5C 2448L16.C	10500 Series B/B/F Floorstanding Ped 10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	2 2 2	659.00	313.03	1565.15
6 H10534 7 H10525 8 HVPT02	1G.A5C 37R.A5C 2448L16.C	10500 Storage Frosted Doors Silver Frame 10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	v v	704.00	281.60	1408.00
7 H10529 8 HVPT02	37R.A5C 2448L16.C	10500 Series Storage/Fil Cabinet Centerpiece Occasional Table Harvest	2 2	1558.00	313.03	1565.15
8 HVPT02	2448L16.C	Centerpiece Occasional Table Harvest	2	1604.00	333.40	1667.00
NOTES				1517.00	740.05	3700.25
NOTES						17867.55
NOTES			ļ			
NOIES						
Stacking chair fabric is a		level 5, lowest recommended for healthcare facility				
Laminate Opti	Laminate Options are on Page 16 of HON Brochure	5 of HON Brochure				
Handle Accessory Option	ory Options are also	ON Broc				
HON: Free fre	ight dock to dock di	HON: Free freight dock to dock direct from vendor to any one location, minimum order				
requirement n	net. Changes in quo	requirement met. Changes in quote may require recalculation.				
Estimated Lea	d Time : 4-6 Weeks 1	Estimated Lead Time : 4-6 Weeks from time of order confirmation.				
Submitted By: OK Soluti	OK Solutions					
Otis Kirkland	kland					
0: 313	0: 313-626-7066					
M: 248	-640-1343			******	÷	
Otis.Kir	Otis.Kirkland@okofficesupplies.biz	pplies.biz				

**

Price



GTC Veterans Affairs Office Furniture

item	Qty.	Product	Unit	Extended
1	12	M600-2110	\$123.74	\$1,484.88
		Improv,4Leg, Side chair, Uph Plstc Bk,Arm,Glides,		
		WELLINGTON GRD A, STORM GRD A, BLACK GRD A		
2	2	MTR1-20-2	\$134.66	\$269.32
		Improv Round Table,20in Hgt,Laminate Top,Bullnose PVC trim,		
		BEIGE GRD A, SMOKE GRD A, SMOKE GRD A		
		50	T	
3	3	JLPD-0230-SJ	\$203.35	\$610.05
		X Series,27.5"H x 30"W,Lateral File,File,Ptd Drawer Front,Proud,Ptd Lock Bar,Freestanding,J Pull,TchLtch,Glides		
		SMOKE GRD A, CHROME GRD A		
		78		
4	1	JBCS-0330	\$141.57	\$141.57
		X Series,Bookcase,39.5"H x 30"W,Glides	r - 2-2-2-2	
		SMOKE GRD A		
		78		
5	1	JDAL-3672-JALSBS44	\$284.84	\$284.84
		X Series, Corner Wrap Ext, Lam,36X72,Support Stl,Ped,Lh,1/3 Mod,Cable Mgt,24 D		
		MAPLE GRD A, MAPLE GRD A, SMOKE GRD A, SMOKE GRD A		
		51		

ltem	Qty.	Product	Pri Unit	ce Extended
€		JDAL-4872-JALSBS44 X Series, Corner Wrap Ext, Lam,48X72,Support Sti,Ped,Lh,1/3 Mod,Cable Mgt,24 D MAPLE GRD A, MAPLE GRD A, SMOKE GRD A, SMOKE GRD A 76, 77	\$317.24	\$634.48
7	7 1	JDAL-4872-JALSBS45 X Series, Corner Wrap Ext, Lam,48X72,Support Stl,Ped,Lh,1/3 Mod,Cable Mgt,24/30 D MAPLE GRD A, MAPLE GRD A, SMOKE GRD A, SMOKE GRD A 78	\$323.09	\$323.09
8	3 1	JDAL-4872-JARSBS44 X Series, Corner Wrap Ext, Lam,48X72,Support Stl,Ped,Rh,1/3 Mod,Cable Mgt,24 D MAPLE GRD A, MAPLE GRD A, SMOKE GRD A, SMOKE GRD A	\$317.24	\$317.24
9	1	JDRL-2436-JNANBSS X Series,Return,Lam,2436,Open,Ped,1/3 Modesty,Cable Mgt MAPLE GRD A, MAPLE GRD A, SMOKE GRD A	\$106.20	\$106.20
10	1	JDVL-4272-JDLSBS4 X Series,D-Top Wrap,Lam,42X72,Stl End Pnl,Column,LH,1/3 Mod,Cable Mgt,24 D MAPLE GRD A, MAPLE GRD A, SMOKE GRD A, SMOKE GRD A 75	\$363.17	\$363.17
11	. 2	JDVL-4272-JDRSBS4 X Series,D-Top Wrap,Lam,42X72,Stl End Pnl,Column,RH,1/3 Mod,Cable Mgt,24 D MAPLE GRD A, MAPLE GRD A, SMOKE GRD A, SMOKE GRD A 76, 77	\$363.17	\$726.34

ltem	Qty.	Product	Pri	
12		JDVL-4872-JDRSBS5	Unit \$391.52	Extended \$391.52
0		X Series,D-Top Wrap,Lam,48X72,Stl End Pnl,Column,RH,1/3 Mod,Cable Mgt,30 D MAPLE GRD A, MAPLE GRD A, SMOKE GRD A, SMOKE GRD A 78		
13	1	JLPD-0330-SJ X Series,39.5"H x 30"W,Lateral File,File,File,Ptd Drawer Front,Proud,Ptd Lock Bar,Freestanding,J Pull,TchLtch,Glides SMOKE GRD A, CHROME GRD A 78	\$239.15	\$239.15
14	. 1	JTPL-1860-JYJYS X Series, Common Top, Prd Frnt, Lam Top, 18.75Dx60W, 3mm Pistc Usr, 1mm LH,3mm Bck,1mm RH, Std Grn MAPLE GRD A, MAPLE GRD A 78	\$107.64	\$107.64
15	3	JTPL-1830-JYJYS X Series, Common Top, Prd Frnt, Lam Top, 18.75Dx30W, 3mm Plstc Usr, 1mm LH,3mm Bck,1mm RH, Std Grn MAPLE GRD A, MAPLE GRD A	\$60.84	\$182.52
16	1	JPAH-24-SJ X Series,Pedestal,Attached,B/B/F,24"D,PtdDrwFrt, Stl Lkrl,J Pull SMOKE GRD A, CHROME GRD A 78	\$130.34	\$130.34
17	4	JPDJ-24-SJLB X Series,Pedestal,Attached Desk,File/File,24"D,Ptd Drawer Front,Ptd Lockbar,J Pull,LH,1/3 Mod SMOKE GRD A, CHROME GRD A 51, 76, 77, 78	\$122.15	\$488.60

			Pr	ice
Item	Qty.	Product	Unit	Extended
18	3 1	JPDH-24-SJRB	\$130.34	\$130.34
		X Series,Pedestal,Attached Desk,Box/Box/File,24"D,Ptd Drawer Front,Ptd Lockbar,J Pull,RH,1/3 Mod		
		SMOKE GRD A, CHROME GRD A		
19) 1	JPDJ-24-SJRB	\$122.15	\$122.15
		X Series,Pedestal,Attached Desk,File/File,24"D,Ptd Drawer Front,Ptd Lockbar,J Pull,RH,1/3 Mod		
		SMOKE GRD A, CHROME GRD A		
		75		
20) 5	DS-3	\$7.04	\$35.20
		X-Series, V Series, Shallow Drawer, 3"H		
		CHARCOAL GRD A		
21	. 1	LABOR	\$2,200.00	\$2,200.00
		Receiving, Installation and Waste Removal		

Total:

\$9,288.64

Sales Tax

\$9,288.64



Tom Couturier 1302 Industry Drive Ste B

Traverse City MI 49696

P: 231-946-0500 F:

231-946-8802

GRAND TRAVERSE COUNTY

Integrity

QUOTATION VETERANS AFFAIRS -**CONCORDIA**

QTY	PRODUCT #	DESCRIPTION	LIST	SELL	EXT SELL
MICH	IAEL				
2	IMPROV	IMPROV SIDE CHAIR REMAN VINYL SEAT	\$129.00	\$129.00	\$258.00
1	LLR 81938	UNDERDESK,F/F,ESP	\$275.00	\$133.00	\$133.00
1	LLR 81940	UNDERDESK,BBF,ESP	\$283.00	\$140.00	\$140.00
1	LLR 81944	BRIDGE,48X24,ESP	\$195.00	\$96.00	\$96.00
2	LLR 81990	DESK,SINGLE,72,LATTE	\$585.00	\$280.00	\$560.00
4	LLR 81992	BASE,DESK,SGL,LATTE	\$190.00	\$87.00	\$348.00
Subtota	al List: \$ 2,94	1.00	Subtotal S	ell:	\$1,535.00
RECE	PTION				
1	LLR 81938	UNDERDESK,F/F,ESP	\$275.00	\$133.00	\$133.00
1	LLR 81940	UNDERDESK,BBF,ESP	\$283.00	\$140.00	\$140.00
1	LLR 81942-L EFT	RETURN,REVERSE,48X24,ESP,LEFT	\$255.00	\$126.00	\$126.00
1	LLR 81990	DESK,SINGLE,72,LATTE	\$585.00	\$280.00	\$280.00

QTY	PRODUCT #	# DESCRIPTION	LIST	SELL	EXT SELL
2	LLR 81992	BASE,DESK,SGL,LATTE	\$190.00	\$87.00	\$174.00
Subtot	tal List: \$ 1,77	78.00	Subtotal S	ell:	\$853.00
ROO	MA				
2	IMPROV	IMPROV SIDE CHAIR REMAN VINYL SEAT	\$129.00	\$129.00	\$258.00
1	LLR 81938	UNDERDESK,F/F,ESP	\$275.00	\$133.00	\$133.00
1	LLR 81940	UNDERDESK,BBF,ESP	\$283.00	\$140.00	\$140.00
1	LLR 81942-L EFT	RETURN,REVERSE,48X24,ESP,LEFT	\$255.00	\$126.00	\$126.00
1	LLR 81990	DESK,SINGLE,72,LATTE	\$585.00	\$280.00	\$280.00
2	LLR 81992	BASE,DESK,SGL,LATTE	\$190.00	\$87.00	\$174.00
Subtot	al List: \$ 2,03	6.00	Subtotal S	ell:	\$1,111.00
ROO	M B				
2	IMPROV	IMPROV SIDE CHAIR REMAN VINYL SEAT	\$129.00	\$129.00	\$258.00
1	LLR 81938	UNDERDESK,F/F,ESP	\$275.00	\$133.00	\$133.00
1	LLR 81940	UNDERDESK,BBF,ESP	\$283.00	\$140.00	\$140.00
1	LLR 81942-L EFT	RETURN,REVERSE,48X24,ESP,LEFT	\$255.00	\$126.00	\$126.00
	II D 04000	DESK,SINGLE,72,LATTE	\$585.00	\$280.00	\$280.00
1	LLR 81990		4-00.00		
	LLR 81990 LLR 81992	BASE,DESK,SGL,LATTE	\$190.00	\$87.00	\$174.00

QTY	PRODUCT #	DESCRIPTION	LIST	SELL	EXT SELL
2	IMPROV	IMPROV SIDE CHAIR REMAN VINYL SEAT	\$129.00	\$129.00	\$258.00
1	LLR 81938	UNDERDESK,F/F,ESP	\$275.00	\$133.00	\$133.00
1	LLR 81940	UNDERDESK,BBF,ESP	\$283.00	\$140.00	\$140.00
1	LLR 81942-R IGHT	RETURN,REVERSE,48X24,ESP,RIGHT	\$255.00	\$126.00	\$126.00
1	LLR 81990	DESK,SINGLE,72,LATTE	\$585.00	\$280.00	\$280.00
2	LLR 81992	BASE,DESK,SGL,LATTE	\$190.00	\$87.00	\$174.00
Subtota	al List: \$ 2,03	6.00	Subtotal Se	ell:	\$1,111.00
zLAB	OR				
1	LABOR	Delivery Installation & Cleanup	\$900.00	\$900.00	\$900.00
		Quoted based on delivery, assembly and			
		installation of specified product.			
		Any additional work requested such as			
		tearing down and clearing space of existing			
		product will incur an additional charge.			
Subtota	al List: \$ 900.	00	Subtotal Se	ell:	\$900.00

Total List: \$ 11,727.00 **Grand Total:** \$6,621.00

Pricing is based on standard colors and finishes and subject to change if premium options are chosen. The labor quoted is for work specified in the project and subject to change if extra work is requested at the time of installation. Tax will be applied when applicable and no further discounts will apply.

Approved By

Date	PO#

CHANGE **ORDER**

Distribution to:

OWNER ARCHITECT CONTRACTOR

PROJECT: Grand Traverse County

CHANGE ORDER NUMBER:

ONE

Veterans Affairs Remodel

Traverse City, Michigan

INITIATION DATE:

March 15,2018

TO:

Item 1

Item 3

Greene Construction Group ARCHITECT'S PROJECT NO:

1808

\$3,380.00

9173 Cedar Run Rd.

CONTRACT FOR:

Entire Project

Traverse City, MI

BID DATE

February 26, 2018

You are directed to make the following changes in this Contract:

Refer to Greene Construction Group COR No.1 dated 3-15-18

Substitute service window manufacturer to Stylemark MFG deduct (\$1,000.00)

Provide and install Easy Brew Pub Boards (t&g) full height Item 2

accent on wall in Passage 107

GCG 10% mark-up

Garfield Township Building Permit cost

add \$330.00 add \$165.00

add

TOTAL OF CHANGE ORDER #1

ADD \$2,875.00

Not valid until signed by both the Owner, Architect and Contractor.

Signature of the Contractor indicates his agreement herewith, including any adjustments in the Contract Sum or Contract Time.

The original Contract Sum was

\$47,300.00

Net change by previously authorized Change Orders

\$0.00

The Contract Sum prior to this Change Order was

\$47,300.00

The Contract Sum will be increased/decreased by this Change Order

\$2,875.00

The new Contract Sum including this Change Order will be

\$50,175.00

The Contract Time will not be changed.

The Date of Substantial Completion as of the date of this Change Order is March 22, 2018

ARCHITECT

Environment Architects 215 Washington St., Suite 1A Traverse City, Michigan 49684 CONTRACTOR

Greene Construction Group 9173 Cedar Run Road Traverse City, Michigan 49694 **OWNER**

Grand Traverse County Veterans Affairs 2650 LaFranier Road

Traverse City, Michigan 4968

By: Robert W. West Jr. **Environment Architects**

Date:

By: James Greene

Greene Construction Group Date:

By: Michael W. Boof, Director Grand Traverse County VA

Date: 3-16-18

Greene Construction Group, LLC

9173 Cedar Run Road Traverse City MI 49684 Phone (231)944-9562

To: Grand	Traverse	County	Veteran's	Affair

Attn: Michael Roof

Change Order Request

CHANGE ORDER

No.: ____1__

PHONE	DATE
231-946-1234	03/14/18
JOB NAME/LOCATION	
2650 LaFranier Rd	
Traverse City, MI 49686	
JOB NUMBER	JOB PHONE
18-10	231-944-9562
EXISTING CONTRACT NO.	DATE OF EXISTING CONTRACT
	March 5, 2018
12	

We hereby agree to make the change(s) specified below:

Credit: \$1,000 for service window manufacture change to Stylemark MFG.

Add On: \$3,710 to supply and install Easy Brew Pub Boards on the walls in the hallway 107 between new door entrance and main hallway. The colors will be 80% Silver Ash and 20% Old Barn Gray.

Materials: \$2,500 Labor: \$ 480 PM & Super: \$ 400 10% profit: \$ 330

Total:

\$3,710

Add On:

Garfield Township Building Permit: \$165

PLEASE SIGN AND RETURN ONE ORIGINAL

Note: This Change Order becomes part of and is incorporated in the existing contract.

WE AGREE hereby to make the change(s) specified above at this price ⇒		\$ 2,875	00
DATE 03/14/18	PREVIOUS CONTRACT AMOUNT	\$ 47,300	00
SIGNATURE (SUBCONTRACTOR)	REVISED CONTRACT TOTAL	\$ 50,175	00
CCEPTED — The above prices and sp	ecifications of this		00

Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Date of Acceptance	-
Signature	
	(CENEDAL CONTRACTOR)