



We will enhance community and quality of life through people, parks and programs.

**Grand Traverse County Parks and Recreation Commission
Fees Ad Hoc Committee**

Thursday, October 6, 2016, 5 p.m.
Civic Center Small Meeting Room
1213 W. Civic Center Drive
Traverse City, Michigan 49686

AGENDA

Members: John Roth (Chair), Pete Albers (Vice Chair), Thomas Kachadurian, Alisa Kroupa, Andy Marek

General Meeting Policies: Please turn off all cell phones or switch them to silent mode. Any person may make a video, audio, or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.

If you need auxiliary assistance, contact 231-922-4780 or TDD 231-922-4412.

A. Call to Order

B. Roll Call

C. First Public Comment

Any person shall be permitted to address the Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended (MCLA 15.261, et.seq.).

Public comment shall be carried out in accordance with the following rules and procedures:

1. Any person wishing to address the Commission shall state his or her name and address.
2. No person shall be allowed to speak more than once on the same matter, excluding commissioners' questions. The chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

D. Rental Fees for Twin Lakes Gilbert Lodge Commercial Kitchen and Civic Center Park Sector Building (Discussion)

E. Review of Parks and Recreation and Senior Center Network Fee Schedules (Discussion and Recommendations)

F. Second Public Comment

Please refer to rules and procedures under C. First Public Comment, above.

G. Notices and Commissioner Comments

H. Adjournment

We will enhance community and quality of life through people, parks and programs.

**Grand Traverse County Parks and Recreation Commission
Civic Center Grounds Fees Ad Hoc Committee
Tuesday, November 3, 2015, 4 to 5:30 p.m.
Gilbert Lodge, Twin Lakes Park
6800 N. Long Lake Road
Traverse City, Michigan 49684
MINUTES**

A. Call to Order

The meeting was called to order at 4:31 p.m.

B. Roll Call

Commissioners Present: Pete Albers, Rodetta Harrand, Alisa Kroupa, Christine Maxbauer, John Roth

Others Present: Bob Johnson, County Commissioner; Jeri LeRoi, Parks and Recreation Commissioner; Kristine Erickson, Director, Ryan Walsh, Office Manager, Marilyn Zielinski, Secretary, Grand Traverse County Parks and Recreation; Neil Horning, American Legion Baseball

C. First Public Comment

There was no public comment.

D. Updates: Power Island Ferry Service; American Legion Baseball Season

The Director proposed an evaluation of the current fees for Power Island. The committee discussed changing the fees for 2016 and concluded to keep the fees for the shuttle service and provide an additional service, in which residents can request flexibility around the set shuttle service schedule for a fee of \$100 an hour, with a minimum 2 hour charge. It was also decided to raise the fees of the campsites to \$25 per site/night for County residents, Sunday through Thursday and \$35 site/night for Friday and Saturday. Out of County residents will pay \$45 per site/night for each day of the week.

The Director proposed evaluating the fees associated with the American Legion Baseball agreement. Neil Horning stated that the American Legion may be interested in having facilities management stripe the fields for the 2016 season. The Director will assess the fee calculations and reconvene with Neil before the start of the season.

E. Review of Current Parks and Recreation Department Fees

The committee discussed and concluded charging County Departments for the use of the meeting room. The fee will fall under the tier 1 fee structure.

F. Second Public Comment

There was no public comment.

G. Notices and Commissioner Comments

There was no notices or commissioner comments.

H. Adjournment

The meeting was adjourned at 5:27 p.m.

Howe Arena User Fees
Effective January 1, 2016

Tier I: All Grand Traverse County Departments

Cost Category	Fee
Monday through Thursday	\$158.00
Friday through Sunday	\$315.00
Electrical Per Vendor*	\$27.00

Tier II: Non-profit Organizations with Tax-exempt Status

Cost Category	Fee
Monday through Thursday	\$895.00
Friday through Sunday	\$1,760.00
Electrical Per Vendor*	\$27.00

Tier III: Non-profit Organizations without Tax-exempt Status; Individuals

Cost Category	Fee
Monday through Thursday	\$1,025.00
Friday through Sunday	\$2,100.00
Electrical Per Vendor*	\$27.00

Tier IV: For-profit Organizations, Corporations, and Businesses

Cost Category	Fee
Monday through Thursday	\$1,180.00
Friday through Sunday	\$2,440.00
Electrical Per Vendor*	\$27.00

***110 volt, single-phase service per 100 square feet of booth space**

Civic Center Grounds User Fees
Effective January 1, 2016

Pavilion

Tier I: All Grand Traverse County Departments

Cost Category	Fee
Pavilion/Amphitheater: 4 Hours	\$52.00
Pavilion/Amphitheater: 8 Hours	\$79.00
Staff Labor Per Hour (Including Pavilions)	\$32.00
Additional Cost Per Hour for Setup by Customers	\$13.00

Tier II: Non-profit Organizations with Tax-exempt Status

Cost Category	Fee
Pavilion/Amphitheater: 4 Hours	\$52.00
Pavilion/Amphitheater: 8 Hours	\$79.00
Staff Labor Per Hour (Including Pavilions)	\$32.00
Additional Cost Per Hour for Setup by Customers	\$13.00

Tier III: Non-profit Organizations without Tax-exempt Status; Individuals

Cost Category	Fee
Pavilion/Amphitheater: 4 Hours	\$52.00
Pavilion/Amphitheater: 8 Hours	\$79.00
Staff Labor Per Hour (Including Pavilions)	\$32.00
Additional Cost Per Hour for Setup by Customers	\$13.00

Tier IV: For-profit Organizations, Corporations, and Businesses

Cost Category	Fee
Pavilion/Amphitheater: 4 Hours	\$52.00
Pavilion/Amphitheater: 8 Hours	\$79.00
Staff Labor Per Hour (Including Pavilions)	\$32.00
Additional Cost Per Hour for Setup by Customers	\$13.00

Grounds

Cost Category	Description	Fees
Baseball/Softball	Prepared Field	\$36.00
	Non-prepared Field	\$29.00
	Practice Field	\$14.00
Multipurpose Field	Per 4 Hours	\$63.00
	Field Lights (Per Field)	Per Hour Cost
Vendor Area (Per 200 Square Feet)	Per Day Cost	\$60.00
Tent Outside	Per Day Cost	\$120.00

Twin Lakes User Fees
Effective January 1, 2016

NOTE: To hold a reservation, a 25% non-refundable deposit is required upon booking.

WEEKDAY RATES (Sunday through Thursday – Self-service Setup)

Tier I: All Grand Traverse County Departments

NOTE: Facilities available to County Departments Monday through Thursday. Facilities unavailable for rent Friday, Saturday, and Sunday, unless full price is paid.

Cost Category Fee

Gilbert Lodge: 4 Hours	\$200.00
Gilbert Lodge: 8 Hours	\$400.00
Dorm Meeting Room: 4 Hours	\$100.00
Dorm Meeting Room: 8 Hours	\$150.00
Pavilion: 4 Hours	\$200.00
Pavilion: 8 Hours	\$400.00
Additional Cost, Per Hour, for Setup by Customers (Outside of 4 hours and 8 hours of rental)	\$27.00

Tier II: Non-profit Organizations with Tax-exempt Status

Cost Category	Fee
Gilbert Lodge: 4 Hours	\$200.00
Gilbert Lodge: 8 Hours	\$400.00
Gilbert Lodge: 8 Hours (groups less than 30)	\$250.00
Dorm Meeting Room: 4 Hours	\$200.00
Dorm Meeting Room: 8 Hours	\$350.00
Pavilion: 4 Hours	\$200.00
Pavilion: 8 Hours	\$400.00
Additional Cost, Per Hour, for Setup by Customers	\$27.00

Tier III: Non-profit Organizations without Tax-exempt Status; Individuals

Cost Category	Fee
Gilbert Lodge: 4 Hours	\$250.00
Gilbert Lodge: 8 Hours	\$600.00
Dorm Meeting Room: 4 Hours	\$200.00
Dorm Meeting Room: 8 Hours	\$400.00
Pavilion: 4 Hours	\$250.00
Pavilion: 8 Hours	\$500.00
Additional Cost, Per Hour, for Customers to Set Up (Outside of 4 hours and 8 hours of rental)	\$27.00

**Twin Lakes User Fees
Effective January 1, 2016**

NOTE: To hold a reservation, a 25% non-refundable deposit is required upon booking.

WEEKDAY RATES (Sunday through Thursday – Self-service Setup) [Continued]

Tier IV: For-profit Organizations, Corporations, and Businesses

Cost Category	Fee
Gilbert Lodge: 4 Hours	\$450.00
Gilbert Lodge: 8 Hours	\$900.00
Dorm Meeting Room: 4 Hours	\$350.00
Dorm Meeting Room: 8 Hours	\$700.00
Pavilion: 4 Hours	\$400.00
Pavilion: 8 Hours	\$800.00
Additional Cost, Per Hour, for Customers to Set Up (Outside of 4 hours and 8 hours of rental)	\$27.00

Kitchen Use: All Tiers, Exclusive

Cost Category	Fee
Kitchen Use (\$200 Deposit Required, Applicable to Fee)	\$300.00

Multi-purpose Field Use: All Tiers, Exclusive

Cost Category	Fee
Fields: 4 hours	\$150.00

Dormitory Use: All Tiers, Exclusive (Sleeps 142)

	Fee
Full	\$2,000.00
Half	\$1,250.00
Groups of less than 30 participants	\$1,000.00

WEEKEND RATES ON FOLLOWING PAGE

Twin Lakes User Fees
Effective January 1, 2016

NOTE: To hold a reservation, a 25% non-refundable deposit is required upon booking.

WEEKEND RATES (Friday and Saturday – Limited Setup Assistance Available, Upon Request)
Applicable to All Tiers

Weekend Package: Full Rental of Facilities/Full Dorm **\$7,500.00**

Access from 4 p.m. Friday (check in) until 12 p.m. Sunday (checkout)
 Use of Gilbert Lodge, pavilion, and grounds
 Use of full dormitory

Weekend Package: Full Rental of Facilities/Half Dorm **\$5,500.00**

Access from 4 p.m. Friday (check in) until 12 p.m. Sunday (checkout)
 Use of Gilbert Lodge, pavilion, and grounds
 Use of half dormitory

One-day: Full Rental of Facilities **\$2,000.00**

All-day access from 6 a.m. to 11 p.m.
 Use of Gilbert Lodge, pavilion, and grounds

One-day Partial Rental of Facilities **\$1,250.00**

All-day access from 6 a.m. to 11 p.m.
 Use of Gilbert Lodge and pavilion only

One-day Lodge Rental Only **\$750.00**

All-day access from 6 a.m. to 11 p.m.

Half-day Lodge Rental Only **\$400.00**

Access from 6 a.m. to 2 p.m.
 Or access from 3 to 11 p.m.

One-day Pavilion Rental Only **\$500.00**

All-day access from 6 a.m. to 11 p.m.

Half-day Pavilion Rental Only **\$375.00**

All-day access from 6 a.m. to 2 p.m.
 Or access from 3 p.m. to 11 p.m.

OPTIONAL ADD-ONS

One-night Full Rental of Dorm (Out by 12 noon next day)	\$2,000.00
One-night Half Rental of Dorm (Out by 12 noon next day)	\$1,250.00
One-night Groups of Less than 30 (Out by 12 noon next day)	\$1,000.00

Power Island/Bassett Island User Fees
Effective January 1, 2016

Cost Category	Fee
Camping (Effective January 1, 2014)	
Resident: Sunday through Thursday	\$25.00
Resident: Friday through Saturday	\$35.00
Nonresident: Sunday through Thursday	\$45.00
Nonresident: Friday through Saturday	\$45.00
Parking (Effective January 1, 2014)	
Per Vehicle, Per Day (Pass Required)	\$3.00
Shuttle (Schedule set by appointment with Ranger/Boat Captain)	
Minimum 2-hour Visit	
Resident: Per Round-trip Ride of Six Riders, Maximum	\$100.00
Nonresident: Per Round-trip Ride of Six Riders, Maximum	\$300.00

2016-2017 Schedule of Fees

2016-2017 Schedule of Fees					
Department name: Senior Center Network					
Name of person reporting: Lori Wells					
Listing	2016	<i>Proposed</i> 2017	Check here if fee amount is statutory	Date of last fee increase	Amount before increase
Building Rental	\$25/hour	\$25/hour		decreased in 2011	\$100/hour
Casino Tour	\$27/trip	\$27/trip			
*Lunch for those 60+	\$3 donation	\$3 donation	x		
**Lunch for those under 60	\$5	\$5	x		
Membership for those out of County	\$50	\$50		2011	\$35
Membership for those under 60	\$10	\$10		n/a	
***Programs	Varied	Varied			
Shuffleboard Equipment Rental	donation	donation			
Tennis/Pickleball/Shuffleboard	\$10/season	\$10/season			
****Tours	Varied	Varied			
Snacks for re-sale	\$0.50	\$0.50			
Greeting cards	\$0.50	\$0.50			
*Note: Fees set by Community Action Agency					
**Note: Fees set by Community Action Agency					
***Note: Program fees are based on cost and vary. Fees not covered by sponsors are generally covered by participant fees.					
****Note: Tour prices are based on fees charged by vendor and/or attractions and motorcoach.					
Note: Planning to explore changing from Membership Program to a User based system. Looking to generate pro-rated fees - will take to Parks					