

1. 8:00 A.M. Agenda

Documents:

[HOJ AGENDA - OCTOBER 1, 2019.PDF](#)

1.1. 8:00 AM Draft Minutes Of 9-17-2019

Documents:

[HOJ AD HOC 9-17-19 MINUTES.PDF](#)

**AGENDA**  
**AD HOC COMMITTEE – Hall of Justice Building**  
Tuesday, October 1, 2019 @ 8:00 a.m.  
Hall of Justice, Lower Level Multipurpose Room  
280 Washington Street, Traverse City, MI 49684

1. Call to Order
2. Public Comment
3. Approval of 9-17-19 Minutes
4. Update regarding Current & Planned Remediation
5. Update regarding additional actions taken
6. Additional Items/Updates
7. Public Comment
8. Next Meeting
9. Adjournment

**Ad Hoc Committee**

Rob Hentschel  
Betsy Coffia  
Ron Clous  
Sherise Shively  
Gwen Taylor

GRAND TRAVERSE COUNTY  
AD HOC COMMITTEE - Hall of Justice Building  
Minutes of September 17, 2019

Members Present: Betsy Coffia, Rob Hentschel, Ron Clous, Carol Stocking, Sherise Shively

Others Present: Nate Alger, Joe Berry, Donna Kinsey, Gwen Taylor, Chris Cramer, Bill Froehlich

CALL TO ORDER:

The meeting was called to order at 8:05 a.m..

PUBLIC COMMENT Judge Robert Cooney attended briefly to show his support for the employees concerns to work in a safe environment and thanked the Commissioners for taking this issue seriously.

Chairman Hentschel was asked to appoint Gwen Taylor to the committee as an employee representative and had no objection to doing so. Gwen will replace Carol Stocking on the Committee although Carol will continue to attend meetings.

Regarding employee concerns, Gwen distributed a list that was compiled of the concerns from all of the employees in the building.

Committee discussed the items and what's been done so far or is being done as it related to each item. Items included but were not limited to the following:

A vapor barrier is being added to the outside most of the building. This includes the East side of the building north from the side employee entrance and the front (north) portion of that structure since this is the "true" outside wall. Filters are being replaced monthly vs. quarterly and air exchange in areas is set to be approximately 4 times per hour.

Small interior samples were taken (without removing drywall) and cameras showed interior mold/moisture. (Pictures could be taken by camera if that was needed to provide the level of comfort necessary for employees.) Both staff and contractor were consulted to look at various areas. Joe will bring in building plans to next meeting to answer questions. Sprinklers have also been moved and drainage moved away from building to redirect water flow. Humidity is being monitored and air circulation has been set to pull in more outside air where needed.

MOVED by Hentschel, seconded by Clous to request staff review agreement with porcelain patrol and make sure expectations are being met.

A Vote was called for on the Motion which pass UNANIMOUSLY.

Coffia wanted to note the first complaint was in approximately April of 2018 and the second almost 1 year to the date afterward in 2019 (confirmed by Sherise).

Hentschel suggested a project timeline, something easy to look at, that the advisory committee could look at that would show steps along the way and recommended end game. We want to know what's being done and what is complete.

Continuing on the list of concerns, the issue of bats was discussed. It was suggested that information be communicated to staff regarding what action should be taken when you see a bat.

Additional discussion continued regarding testing mold levels. Joe explained how it's done and indicated we've done three tests. Once more work is completed toward prevention, more samples will be taken and everyone (all HOJ employees) will be brought up to date showing comparisons.

Next meeting will be held in two weeks. October 1st @ 8:00 a.m., same location.

Public Comment:

Betsy Coffia thanked everyone for showing up and taking the time with this.

Meeting was adjourned @ 10:03 p.m..

DRAFT