

GRAND TRAVERSE COUNTY  
RESOURCE MANAGEMENT AND ADMINISTRATION COMMITTEE

February 10, 2016

Chairwoman Kroupa called the meeting to order at 6:00 p.m. at the Governmental Center.

OPENING CEREMONY AND EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Bob Johnson, Carol Crawford, Ron Clous, Addison Wheelock, Jr.,  
Christine Maxbauer and Alisa Kroupa

EXCUSED: Dan Lathrop

APPROVAL OF MINUTES

There being no corrections to the January 13, 2016 minutes, they were approved as presented.

PUBLIC COMMENT

The following people spoke during public comment:

Topic: Combination of Clerk and Register of Deeds Proposal

**Bonnie Scheele, Grand Traverse Co. Clerk**

**Amy Bissell, Benzie Co. Register of Deeds**

**Vickie Dell**

**Nelson Asper**

**Monica Hoffman, Peninsula Township Clerk**

**Peggy Haines, Grand Traverse Co. Register of Deeds**

**Patty Niepoth, Antrim Co. Register of Deeds**

**Jean Fuller**

Topic: Expanding radio station business into Traverse City

**Randy Bishop**

APPROVAL OF AGENDA

Remove A-2 from Department Action Items, Request to have Road Millage Renewal on the November 2016 ballot.

Moved by Maxbauer, seconded by Wheelock to approve agenda minus Item #A-2.

Motion carried

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed there from and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the consent calendar, the action noted (receive and file or approval) is approved by a single Committee action adopting the consent calendar.

A. RECEIVE AND FILE

- 1. Conservation District Monthly Report
- 2. County Staff Report – *Removed from calendar*

B. APPROVAL

- 1. 2016 Hauler Licenses

C. ACTION ON CONSENT CALENDAR

After the County Clerk read the Consent Calendar for the record, the following item was removed:

Item #A-2                      Page 8                      By Kroupa

Moved by Crawford, seconded by Johnson to approve the Consent Calendar minus Item #A-2. Motion carried.

SPECIAL ORDERS OF BUSINESS

None

ITEMS REMOVED FROM THE CONSENT CALENDAR

**Item #A-2, County Staff Report**

Moved by Kroupa, seconded by Crawford to Receive and File item #A-2, County Staff Report. Motion carried.

DEPARTMENT ACTION ITEMS

**A) ROAD COMMISSION**

- 1. Road Commission Monthly Report  
Jim Cook, Road Commission Manager, answered Commissioners' questions.
- 2. Request to have Road Millage Renewal on the November 2016 Ballot – **Removed from calendar.**

**B) COUNTY TREASURER**

- 1. Redemption of Pavilions 307 Bond for Medical Care Debt for Cottage 21  
**Immediate Approval**

Heidi Scheppe, County Treasurer, explained the request to approve redemption of the Building Authority bonds.

RESOLUTION

4-2016

**Resolution Approving Redemption Of The  
Grand Traverse County  
Building Authority, Michigan  
Building Authority Refunding Bonds,  
Series 2004b Prior To Maturity**

WHEREAS, the Grand Traverse County Building Authority (the "Authority") issued its \$3,125,000 Grand Traverse County Building Authority, Building Authority Refunding Bonds, Series 2004B, dated April 1, 2004, to refunding part of the outstanding Grand Traverse County Building Authority Bonds, Series 1999, in accordance with the terms of a certain Full Faith and Credit General Obligation Lease Contract, dated June 1, 1998, between the Authority and the County of Grand Traverse, Michigan (the "County"), of which \$1,530,000 remains outstanding as of the date hereof (the "Bonds"), as set forth in *EXHIBIT A*; and

WHEREAS, the outstanding Bonds due on or after November 1, 2016 will be eligible to be redeemed at par for redemption prior to maturity on the principal payment date, May 1, 2016; and

WHEREAS, the Authority wished to redeem on May 1, 2016 such Bonds maturing in the years 2016 through and including 2019 in the amount of \$1,530,000 with maturities and interest rates as set forth in *EXHIBIT B* (such bonds referred to as the "BOND TO BE REDEEMED") and to pay the costs of calling said Bonds; and

WHEREAS, it is financially prudent for the Authority to redeem part of the outstanding bonds, as set forth in *EXHIBIT A*, thereby reducing interest costs to the benefit of the taxpayers; and

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the County authorize the transfer of \$1,532,250.00 to the appropriate debt service account as necessary to call the BOND TO BE REDEEMED in conformance with the bond resolution.

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County requests that the Authority take the necessary steps to call the BOND TO BE REDEEMED at the next call date of May 1, 2016, in accordance with the original bond resolution;

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners of the County, the County Treasurer, and the County Clerk are authorized to execute on behalf of the County the Amendment to Lease Contract attached hereto as Appendix A which amendment reflects the total rent prepayments described to effect this action; and

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.  
(See file for attachments)

Moved by Maxbauer, seconded by Crawford to approve Resolution 4-2016 **effective immediately.**

Roll Call Vote: Yes 6, Excused 1

C) **COUNTY ADMINISTRATION**

1. Request to have Board hold a Public Hearing regarding the consolidation of the Register of Deeds and County Clerk's Offices – **Immediate Approval**

Moved by Maxbauer, seconded by Johnson to set the public hearing regarding the consolidation of the Register of Deeds and County Clerk’s Offices for Wednesday, February 17, 2016 at 7:30 p.m. with **immediate approval**.

Roll Call Vote: Yes 4, No 2, Excused 1

Nay: Wheelock and Crawford

UNFINISHED BUSINESS

None

NEW BUSINESS

**A) Ad Hoc Committee Recommendations**

1. BATA Board Appointment – Immediate Approval

Moved by Kroupa, seconded by Maxbauer to appoint Richard Cochran to fill the vacancy on the BATA Board **effective immediately**.

Roll Call Vote: Yes 5, No, 1 Excused 1

Nay: Wheelock

2. Parks and Recreation Appointment – Immediate Approval

Moved by Kroupa, seconded by Maxbauer to appoint Tom Kachadurian to the Parks and Recreation Board for a 3 year term **effective immediately**.

Roll Call Vote: Yes 5, No 1, Excused 1

Nay: Wheelock

PUBLIC COMMENT

None

COMMISSIONER COMMITTEE REPORTS

Commissioners gave updates on meetings and events they attended.

NOTICES AND/OR ANNOUNCEMENTS

None

Meeting adjourned at 7:05 p.m.

\_\_\_\_\_  
Bonnie Scheele, County Clerk

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Alisa Kroupa, Chairperson

APPROVED: \_\_\_\_\_  
(Date) (Initials)