

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Organizational Meeting
January 4, 2017

Bonnie Scheele, County Clerk, called the meeting to order at 6:00 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Dan Lathrop, Tom Mair, Cheryl Gore Follette, Addison Wheelock, Jr.,
Ron Clous, Carol Crawford and Bob Johnson

PUBLIC COMMENT

None

ELECTION OF CHAIRPERSON

County Clerk Scheele explained the process for nominating commissioners to be Chairperson and opened the floor for nominations.

Nominations

Commissioner Wheelock made a motion, seconded by Commissioner Gore Follette, to nominate Commissioner Crawford as the 2017/2018 Chairperson.

Commissioner Lathrop made a motion, seconded by Commissioner Clous, to nominate Commissioner Johnson as the 2017/2018 Chairperson.

There being no further nominations, the County Clerk declared the nominations closed.

Voting on Nominee(s)

Roll Call Vote on Commissioner Crawford to be elected as County Board Chairperson for 2017/2018 term.

Yes 5, No 2

Nay: Johnson and Lathrop

A majority of Commissioners voted to elect Commissioner Crawford as the Grand Traverse County Board Chairperson and the election was closed.

The County Clerk handed the meeting over to the new Chairperson, Commissioner Carol Crawford.

ELECTION OF VICE CHAIRPERSON

Chairperson Crawford called for nominations for Vice Chairman of the Board of Commissioners for 2107.

Nominations

Commissioner Lathrop made a motion, seconded by Commissioner Wheelock, to nominate Commissioner Clous as the Vice Chairman for 2017.

There being no further nominations, the Chairperson declared the nominations closed.

Voting on Nominee

Roll Call Vote on Commissioner Clous to be elected as County Board Vice Chairperson for 2017.

Yes 7

A majority of Commissioners voted to elect Commissioner Clous as the Grand Traverse County Board Chairperson for 2017 and the election was closed.

APPROVAL OF AGENDA

Add: Discussion of Strategic Planning Session under New Business.

Moved by Johnson, seconded by Wheelock to approve the agenda with the addition of discussion of Strategic Planning Session under New Business. Motion carried.

ADOPTION OF STANDING RULES

Commissioners reviewed the Board Rules of Order.

Moved by Gore Follette, seconded by Crawford to change the start time of the meetings to 5:30 p.m. After further discussion, Commissioners decided to address this issue later in the agenda under Approval of Schedules. Motion withdrawn.

Moved by Wheelock, seconded by Lathrop to amend section 5.0, Agenda for Regular Meetings, to add items to the agenda with a simple majority instead of a 2/3 vote.

Roll Call Vote: Yes 6, No 1

Nay: Johnson

Gore Follette requested that County departments be invited to the last board meeting of the month on a rotating basis to give a 5 minute report on their department.

Moved by Gore Follette, seconded by Wheelock, to amend 5.4, Order of Business, and add Department Report with a 5 minute time limit.

Roll Call Vote: Yes 6, No 1

Nay: Mair

Commissioners reviewed other sections of the Board Rules and would like amendments to be made after Civil Counsel review them to make sure these amendments are allowed. These sections included section 11.5, Measures Requiring $\frac{3}{4}$ (6) Vote of Members Elected and Serving, which deals with Conflict of Interest requirements; 11.6, Method of Voting, which deals with the question of if a commissioner is allowed to attend the board meetings via telephone or video

conferencing; and 13.1, Non-Statutory Audit Committee regarding if it is necessary to have this committee.

Commissioners directed Civil Counsel, Chris Forsyth, to review the amendments discussed and update the Board Rules of Order and bring the draft document to the next Board meeting on January 18th.

Commissioners directed Finance Director, Jody Lundquist, to review the audit committee procedures and report back with threshold amounts for audit review.

ADOPTION OF ANNUAL RESOLUTION

Resolution

1-2017

**Resolution Permitting the Treasurer to Waive
Administration Fee and Interest Charge on
Delinquent Taxes for Senior Citizens
And Others Specified by Law**

WHEREAS, Act 166 of P.A. of 1977, section 59 (3) as amended, permits County Boards of Commissioners to direct the County Treasurer to waive the administration fee (4%) and interest charges of (1% per month) added after the last day of February for senior citizens, eligible widows, totally and permanently disabled, or blind, as defined in said Act, between March 1 and April 30 on taxes in the first year of delinquency; and,

WHEREAS, it is the recommendation of the County Board that the County Treasurer be authorized to waive the administration fee and interest between March 1 and April 30 for taxes in the first year of delinquency for eligible taxpayers,

NOW THEREFORE BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT THE County Treasurer is hereby directed to waive the administration fee and interest between March 1 and April 30 for taxes in the first year of delinquency for eligible taxpayers as provided in Act 166 of the Public Acts of 1977, section 59 (3), as amended.

Moved by Gore Follette , seconded by Clous to approve Resolution 1-2017.
Motion carried.

AUDIT COMMITTEE:

Appointments/Meeting Dates and Times

No action was taken on this committee. Commissioners have directed Jody Lundquist, Finance Director, and Chris Forsyth, Civil Counsel to review this committee and report back to them.

APPROVAL OF SCHEDULES

A) Board of Commissioners' Meeting Dates and Times

Moved by Gore Follette, seconded by Clous to change the meeting start time to 5:30 p.m. and approve the meeting dates as presented in packet.
Motion carried.

B) Commissioner Appointments/Assignments for 2017

Chairperson Crawford made the appointments to the committees and boards (See file for list)

Moved by Wheelock, seconded by Johnson to approve the Commissioner Appointments/Assignments for 2017 as presented by the new Chairperson.
Motion carried.

OLD BUSINESS

None

NEW BUSINESS

Strategic Planning

Commissioner Mair requested that they set up study session dates to discuss the Human Resource Department and the pension obligation.

Commissioners discussed including these issues in their strategic planning. Administration will send out an email with possible dates and will get this meeting set up.

PUBLIC COMMENT

None

NOTICES

None

Meeting adjourned at 7:30 p.m.

Bonnie Scheele, County Clerk

Carol Crawford, Chairperson

APPROVED: _____
(Date) (Initials)