

GRAND TRAVERSE COUNTY 911 BOARD OF DIRECTORS

MINUTES OF REGULAR MEETING, JANUARY 16TH, 2020

COMMISSION CHAMBERS – GOVERNMENTAL CENTER

PRESENT:

Brad Jewett
Captain Chris Clark
Chief Jeff O'Brien
Chief Pat Parker
Chief Andy Down
Gregg Bird
Director Jason Torrey

REPRESENTING AGENCY:

GT County Board of Commissioners
GT County Sheriff's Office
Traverse City Police Dept. (Secretary)
GT Metro Fire Dept.
Township Fire Services
GT Emergency Mgmt. (Chair)
Grand Traverse County 911

ABSENT:

Lt. Ryan Tabaczka
Chief Jim Tuller
Tim Newton

REPRESENTING AGENCY:

Michigan State Police
Traverse City Fire Dept. (Vice Chair)
Emergency Medical Services

OTHERS IN ATTENDANCE:

Dep. Director Leah Hornacek
Nicholas Carpenter
Chief Bill Parker
Chief Brandon Flynn
Director Nick Lemcool
Asst. Chief Steve Apostal

REPRESENTING AGENCY:

Grand Traverse County 911
Grand Traverse County 911
Blair & Paradise Townships Fire Depts.
Whitewater Township Fire Dept.
East Bay EMS
GT Metro Fire Dept.

CALL TO ORDER:

Meeting was called to order at 10:01 am. A quorum was present.

APPROVAL OF AGENDA:

Bird requested to add agenda item for discussion of the EMS representative, to be placed ahead of Director's report, and also to add a demonstration of RapidSOS CAD enhancements to New Business. A motion was made by Jewett, supported by Down. Motion passed.

APPROVAL OF MINUTES:

Motion to approve November 2018 meeting minutes made by Pat Parker, supported by Jewett. Motion passed.

ELECTION OF OFFICERS:

Gregg Bird opened nominations for election of officers.

- A nomination for Gregg Bird as Chairperson was made by Pat Parker, supported by Jewett. Motion passed.
- A nomination for Captain Clark as Vice Chairperson was made by Pat Parker, supported by Torrey. Motion passed.
- A nomination for O'Brien as Secretary was made by Torrey, supported by Jewett. Motion passed.

EMS REPRESENTATIVE:

The current EMS representative, Tim Newton, is transitioning out of his position at North Flight EMS. Chairman Bird opened the floor to discussion of a replacement of Newton for this position. Discussion tabled until February regular meeting.

DIRECTOR'S REPORT:

- Staffing update – Rachael Wilson is progressing in her training, new hire April Pierce started a few weeks ago. Still recruiting for one more open position.
- CAD system upgraded to version 2019.1
- Phone system to receive an update in February.
- Dep. Director Hornacek attending NENA Standards and Best Practices Conference next week.

SUBCOMMITTEE REPORTS:

Technical

- Specifically discussed the 911 funding and surcharge, concluded at recommendation to assess a \$2.50 surcharge, currently at \$1.85.

Law

- Clark discussed Keystone Road shooting event, tactical dispatchers did a great job. Suggested maybe utilizing them for large fire/EMS events as well.
- O'Brien discussed providing access of city-owned CCTV cameras to dispatch. Traverse City has scholarships available for persons in public safety, if anyone interested.

Fire/EMS

- Discussed the new fire dispatch procedures and verbiage, mass-casualty incident box updates, and the restructuring of new call type for gas leaks reported inside a building.

OLD BUSINESS:

None.

NEW BUSINESS:

- Meeting schedule for year 2020 presented by Torrey, the only conflict may be an upcoming NENA conference. Motion to accept the schedule made by Jewett, supported by Down. Motion passed.
- Dep. Director Hornacek presented RapidSOS location technology now integrated into CAD for higher accuracy in locating wireless callers to 911.

ROUNDTABLE DISCUSSION:

None.

Meeting adjourned at 10:52am.

DRAFT