

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
January 17, 2018

Chairwoman Crawford called the meeting to order at 5:36 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Addison Wheelock, Jr., Tom Mair, Dan Lathrop, Bob Johnson, Ron Clous
Cheryl Gore Follete and Carol Crawford

APPROVAL OF AGENDA

Chairwoman Crawford requested a change to the agenda to place acceptance of the letter of resignation from County Administrator, Vicki Uppal, as the first order of business.

Addition to agenda: Discussion of County Administrator Search under Strategic Planning Discussion.

Moved by Lathrop, seconded by Mair to approve the agenda as amended. Motion carried.

RESIGNATION OF COUNTY ADMINISTRATOR

Moved by Gore Follette, seconded by Mair to accept the resignation of Vicki Uppal and waive the 45 day notice requirement. Motion Carried.

Moved by Gore Follette, seconded by Wheelock to appoint Jean Derenzy as the Interim County Administrator. Motion carried.

APPROVAL OF MINUTES

Minutes of January 3, 2018 – Organizational Meeting

Minutes of January 3, 2018 – Regular Session

Moved by Wheelock seconded by Clous to approve the minutes as presented. Motion carried.

PUBLIC COMMENT

None

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

- 1. Airport Commission Regular Minutes of November 21, 2017 (Amended)
Removed from calendar.
- 2. Road Commission Monthly Report for January 16, 2018

B. APPROVALS

- 1. Ratify Labor Agreement with COAM – Grand Traverse Central Supervisory Unit
Removed from calendar.
- 2. Resolution 6-2018
Resource Recovery
2018 Hauler Licenses
- 3. Resolution 7-2018
Boards and Committees
Appointment of Finance Director to
Building Authority and Boardman River Dam Implementation Team
- 4. Ratify 2018 Board Rules with change recommended at the Organization Meeting
(6.3.2.7 added)

ACTION ON THE CONSENT CALENDAR

After the County Clerk read the Consent Calendar for the record, the following items were removed:

- a-1 Page 10 By Mair
- b-1 Page 15 By Gore Follette

Moved by Wheelock, seconded by Mair to approve the Consent Calendar minus items a-1 and b-1. Motion carried.

SPECIAL ORDERS OF BUSINESS

- a. **Public Hearing and Approval to Send to Department of Environmental Quality (DEQ) – Soil Erosion & Sedimentation Control Ordinance**
Dan Thorell, Environmental Health Director, gave an update on the changes to the Soil Erosion and Sedimentation Control Ordinance.

Jean Derenzy, Interim County Administrator, indicated that after the public hearing, the amended ordinance will be sent to the DEQ for approval. The DEQ will then forward the ordinance to the Grand Traverse Conservation District for review and comment. The Conservation District has 90 days to approve or disapprove the document. If approved, the Board of Commissioners will vote on adoption of the ordinance.

Chairwoman Crawford opened the public hearing at 5:42 p.m.

PUBLIC COMMENT

T. J. Andrews, Watershed Center, in favor of adoption of amended ordinance.

John Nelson, in favor of adoption of amended ordinance.

Steve Largent, Drain Commissioner, in favor of adoption of amended ordinance.

Sylva Craven, in favor of adoption of amended ordinance.

Ann Rogers, in favor of adoption of amended ordinance.

There being no further discussion or correspondence, the public hearing was closed at 5:50 p.m.

Resolution 8-2018

Ordinances

Soil Erosion and Sedimentation Control Ordinance
Public Hearing and Authorization to Send to DEQ

Moved by Wheelock, seconded by Lathrop to approve Resolution 8-2018,
Motion carried.

ITEMS REMOVED FROM CONSENT CALENDAR

a-1 – Airport Commission Regular Minutes of November 21, 2017 (Amended)

Moved by Wheelock, seconded by Clous to Receive and File the Airport Commission minutes.
Motion carried.

b-1 – Ratify Labor Agreement with COAM – Grand Traverse Central Supervisory Unit

Resolution 9-2018

Bargaining Units

Command Officers Association of Michigan (COAM)
Central Supervisory Unit

Moved by Gore Follette, seconded by Wheelock to approve Resolution 9-2018. Motion carried.

DEPARTMENT ACTION ITEMS

a. Commission on Aging

1. 2018 Purchase of Services Contracts for the Area Agency on Aging of Northwest Michigan And Northern Health Care Management

Cindy Kienlen, Commission on Aging Director, explained the services contracts.

Moved by Johnson, seconded by Clous to approve the 2018 Purchase of Services Contracts between Commission on Aging and the Area Agency on Aging of Northwest Michigan and with Northern Health Care Management.

Motion carried.

2. Overview/Update of Commission on Aging (presentation)
Cindy Kienlen, Commission on Aging Director, gave a presentation of the Commission on Aging Department.

b. Parks and Recreation

1. Memorandum of Agreement with the Grand Traverse Band and Conservation District to Implement Conservation Practices Related to Managing the Boardman River Bottomlands at the Nature Education Reserve

Steve Largent, Drain Commissioner, and Kris Erickson, Parks and Recreation Director, explained the Memorandum of Agreement and answered Commissioners' questions.

Chairwoman Crawford was excused at 6:30 p.m. and Vice Chair Clous took over chairing the meeting.

Moved by Gore Follette, seconded by Mair to authorize the Parks and Recreation Department to enter into a Memorandum of Agreement (MOA) with the Grand Traverse Band of Ottawa and Chippewa Indians, to be overseen and executed by the Grand Traverse Conservation District, to implement conservation practices related to managing the Boardman River bottomlands at the Nature Education Reserve. Motion carried.

c. Finance

1. December 2017 Claims Approval

Resolution 10-2018
Finance
December 2017 Claims Approval

Moved by Gore Follette, seconded by Lathrop to approve Resolution 10-2018. Motion carried.

2. Budget to Actual Revenue and Expenditure Report
Moved by Gore Follette, seconded by Lathrop to approve the Budget to Actual Revenue and Expenditure Report. Motion carried.

3. Audit Proposal Recommendation
Dean Bott, Finance Director, explained the bids received from the audit firms and the criteria in making a recommendation for Vredeveld Haefner LLC.

Chairwoman Crawford returned at 6:35 p.m. and took over chairing the meeting.

Moved by Gore Follette, seconded by Mair to award the three year audit contract to Vredeveld Haefner LLC.

Roll Call Vote: Yes 4, No 3

Nay: Lathrop, Johnson, and Clous

OLD/UNFINISHED BUSINESS

a. Commission on Aging Board Resolution

Resolution 11-2018
Commission on Aging
Board Redesign

Moved by Wheelock, seconded by Gore Follette to approve Resolution 11-2018.
Motion carried.

Chairwoman Crawford selected Commissioners Mair, Johnson, and Gore Follette to be on the Ad Hoc Committee to review and recommend people for appointment to the Commission on Aging Board.

b. Strategic Planning Discussion

Commissioners will meet on Wednesday, January 24, 2018 for a study session to lay out their goals and priorities for their strategic plan. This will include discussion of filling the County Administrator position.

NEW BUSINESS

a. Airport Commission Ad Hoc Recommendation for Appointments

Resolution 12-2018
Boards and Committees
Northwestern Regional Airport Commission
Appointments

Moved by Gore Follette, seconded by Clous to approve Resolution 12-2018.
Motion carried.

b. Animal Control Ad Hoc Recommendation

Wendy Hirschenberger, Health Officer, and Dan Thorell, Environmental Health Director, explained the request to increase the staff and budget for the Animal Control Department and answered Commissioners' questions. Cherry Wolfe, Deputy Finance Director, answered questions regarding the 2015 budget.

PUBLIC COMMENT

Jane Doe requested the Commissioners increase the staffing and funding of the Animal Control Department.

Deb Zerafa, Animal Control Officer, requested the Commissioners increase the staffing and funding of the Animal Control Department.

Resolution 13-2018
Animal Control
Ad Hoc Committee Recommendations for Department

Moved by Gore Follette, seconded by Mair to approve Resolution 13-2018.
Roll Call Vote: Yes 4, No 3
Nay: Lathrop, Johnson, and Clous

c. Planning Commission Discussion

Commissioners discussed the future of the Planning Commission.

John Nelson spoke regarding the need for a Planning Commission in order to have a County Master Plan.

Jean Derenzy, Interim County Administrator, indicated that discussion of the Planning Commission can be brought to the study session next week when they are discussing their strategic plan.

PUBLIC COMMENT

None

COMMISSIONER/DEPARTMENT REPORTS

Commissioner Lathrop indicated that he would like to be appointed to the Ad Hoc Committee to study the need for a new jail.

NOTICES

Chamber of Commerce Annual Celebration January 26, 2018

CLOSED SESSION

a. Christopher Cooke – Carlson v Grand Traverse County

Moved by Wheelock, seconded by Clous to go into closed session to discuss litigation strategy and upcoming trial matters with our attorney in the matter of Carlson v Grand Traverse County as an open meeting would have a detrimental financial effect on the litigation position of the County.

Roll Call Vote: Yes 7

b. Haider Kazim – Laura Green v Grand Traverse County

Moved by Wheelock, seconded by Clous to go into closed session to consult with our attorney regarding trial and mediation strategy in connection with the case of Laura Green v Grand Traverse County, File No. 2017-032101-CZ pending in the Circuit Court for the County of Grand Traverse pursuant to Section 8(e) of the Open Meetings Act since discussion in an open meeting will have a detrimental financial effect on the litigating position of Grand Traverse County.

Roll Call Vote: Yes 7

Commissioners went into closed session at 7:39 p.m.

Moved by Wheelock, seconded by Johnson to return to regular session at 8:40 p.m.

Meeting adjourned at 8:41 p.m.

Bonnie Scheele, County Clerk

Carol Crawford, Chairwoman

APPROVED: _____
(Date) (Initials)