



*We will enhance community and quality of life through people, parks, and programs.*

**Grand Traverse County Parks and Recreation Commission  
MINUTES  
Thursday, January 19, 2017  
Governmental Center, Commission Chambers, Second Floor  
400 Boardman Avenue, Traverse City, Michigan 49684  
6:30 p.m. Organizational Meeting**

A. Call to Order

Organizational meeting of the Parks and Recreation Commission was called to order by Director at 6:30 p.m.

B. Roll Call

Commissioners Present: Pete Albers, Cheryl Gore Follette, Rodetta Harrand, Steve Largent, Jeri LeRoi, Andy Marek, John Roth, Shirley Zerafa

Commissioners Excused: David Grams, Alisa Kroupa

Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Lori Wells, Senior Center Network Manager, Grand Traverse County Parks and Recreation Department; Angie Lucas, Senior Land Steward, Grand Traverse Regional Land Conservancy; Carol Crawford, Grand Traverse County Commissioner

C. Election of President

1. Nominations

MOTION by Harrand, second by Marek, to open nominations for President. Motion carried.

MOTION by Harrand, second by LeRoi, to nominate Roth as President. Motion carried.

2. Election of President

MOTION by Harrand, second by Marek, to close nominations and re-elect Roth for president.

Roll Call Vote

Yeas: Albers, Gore Follette, Harrand, Largent, LeRoi, Marek, Roth, Zerafa (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

D. Election of Vice President

1. Nominations

MOTION by Marek, second by Albers, to open nominations for Vice President. Motion carried.

2. Election of Vice President

MOTION by Gore Follette, second by Largent, to nominate Marek for Vice President. Motion carried.

MOTION by LeRoi, second by Marek, to close nominations for Vice President and to elect Marek for Vice President.

Roll Call Vote

Yeas: Albers, Gore Follette, Harrand, Largent, LeRoi, Marek, Roth, Zerafa (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

E. Election of Secretary

1. Nominations

MOTION by Marek, second by Albers, to open nominations for Secretary. Motion carried.

2. Election of Secretary

MOTION by Albers, second by Harrand, to nominate LeRoi for Secretary. Motion Carried.

MOTION by Marek, second by Albers, to close nominations and Jeri LeRoi for Secretary.

Roll Call Vote.

Yeas: Albers, Gore Follette, Harrand, Largent, LeRoi, Marek, Roth, Zerafa (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

F. First Public Comment

Director read letter of resignation from the Parks and Recreation Commission from Alisa Kroupa.

G. Approval of/Additions to Agenda

MOTION by Gore Follette, second by Marek, to approve agenda, as presented. Motion carried.

H. Special Orders of Business/Presentations

1. Request to Designate Maple Bay Park and Natural Area as Part of Region's Sunset Coast Birding Trail

Grand Traverse Regional Land Conservancy Senior Land Steward Angie Lucas made a presentation and requested on behalf of the Conservancy, which manages Maple Bay Park and Natural Area, that the park be designated as part of the region's Sunset Coast Birding Trail.

MOTION by Gore Follette, second by Albers, to designate Maple Bay Park and Natural Area as part of the Region's Sunset Coast Birding Trail. Motion carried.

I. Action on Consent Calendar

MOTION by Marek, second by Gore Follette, to receive and file the Consent Calendar, with the exception of Items 6 and 7. Motion carried.

Receive and File

1. Draft Minutes from December 15, 2016 Parks and Recreation Commission Meeting
2. Approved Minutes from November 1, 2016 Business Development Team Meeting

3. Parks and Recreation/Senior Center Network Budget Report
4. Grand Traverse Conservation District Monthly Report
5. Conservation District E-mail about Nature Education Reserve Trail Repairs
6. December 15, 2016 Rosa Correspondence Regarding Service at Gilbert Lodge, Twin Lakes Park
7. January 2, 2017 Chartier Correspondence Regarding Service at Gilbert Lodge, Twin Lakes Park

J. Items Removed from Consent Calendar

1. Item 6. December 15, 2016 Rosa Correspondence Regarding Service at Gilbert Lodge, Twin Lakes Park

Commissioner Albers inquired about action taken to remedy the complaints addressed in the letter. Director said she had corresponded with Rosa, and would meet with her in person to discuss further. Rangers were informed.

MOTION by Albers, second by Marek, to receive and file Item 6 of the Consent Calendar.

Motion carried.

2. Item 7. January 2, 2017 Chartier Correspondence Regarding Service at Gilbert Lodge, Twin Lakes Park

Commissioner Harrand asked questions related to the services provided to user groups.

MOTION by Gore Follette, second by Albers, to receive and file Item 7 of the Consent Calendar.

Motion carried.

K. Department Report

The Director provided updates on:

- department Secretary, Marilyn Zielinski's retirement February 3, 2017
- staffing plans for department
- Power Island
- Twin Lakes Park
- Medalie Park
- Easling Pool and Civic Center
- grant opportunities

MOTION by Marek, second by Albers, to permit Director to pursue the Health Department of Northwest Michigan's "Healthy Communities" grant for the department, authorizing a match of up to \$3,000 from Parks and Recreation. Motion carried.

Lori Wells report on Senior Center Network operations in December 2016.

L. Old Business

There was no old business.

M. New Business

1. 2017 Subcommittee Appointments

- a. Rules Committee

Commissioners appointed: LeRoi, Chair; Roth, Vice Chair; Gore Follette; Harrand; Marek

- b. NER Advisory Committee

Commissioner appointed: Marek

- c. TBAYS Board

Commissioner appointed: Gore Follette

- d. Business Development Team: Medalie Park
  - 1. Resolution to Continue Business Development Team

MOTION by Gore Follette, second by Marek, to adopt Resolution 01-2017 In Support of Continuing the Business Development Team, a Subcommittee of the Parks and Recreation Commission. Motion carried.

Roll Call Vote

Yeas: Largent, Zerafa, Harrand, Albers, Roth, LeRoi, Gore Follette, Marek (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

Motion by Gore Follette, second by Marek, to amend Resolution 01-2017 to compose the Business Development Team of five members, total, with a minimum of three commissioners and a maximum of two citizens. Motion carried.

Roll Call Vote

Yeas: Albers, Gore Follette, Harrand, Largent, LeRoi, Marek, Roth, Zerafa (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

Commissioners appointed: LeRoi, Chair; Harrand, Vice Chair; Albers; Zerafa  
Citizen member appointed: Alisa Kroupa

- e. Fees Ad Hoc Committee  
Commissioners appointed: Marek, Chair; Roth, Vice Chair; Albers; LeRoi; Largent
- f. Program Ad Hoc Committee  
No appointees because Program Ad Hoc Committee was dissolved.

- 2. 2017 Proposed Parks and Recreation Commission Schedule

Commissioner Harrand requested that the board consider changing the meeting time of the Parks and Recreation Commission's regular monthly meetings to earlier in the day.

Commissioners discussed possible monthly dates and times to reschedule regular meetings of the Parks and Recreation Commission.

MOTION by Harrand, second by Gore Follette, to change the Parks and Recreation Commission's regular meeting time from 6:30 p.m. to 12 p.m.

Roll Call Vote

Yeas: Albers, Gore Follette, Harrand, Largent, LeRoi, Marek, Roth, Zerafa (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

MOTION by Marek, second by Largent, to amend the Parks and Recreation Commission's Bylaws to change the regular meeting day from the third Thursday of each month to the fourth Thursday of each month.

Roll Call Vote

Yeas: Albers, Gore Follette, Harrand, Largent, LeRoi, Marek, Roth, Zerafa (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

MOTION by Largent, second by Marek, to amend the Parks and Recreation Commission's Bylaws to change the regular meeting time from 6:30 p.m. to 12 p.m.

Roll Call Vote

Yeas: Albers, Gore Follette, Harrand, Largent, LeRoi, Marek, Roth, Zerafa (8)

Nays: (0)

Absent: Grams, Kroupa (2)

Motion passed, 8 to 0

3. Garden Brothers Circus Request to Use Howe Arena

MOTION by Albers, second by Largent, to decline the request by Garden Brothers Circus to reserve Howe Arena, because no meeting in person to discuss logistics could be scheduled.

Motion carried.

K. Second Public Comment

There was no public comment.

L. Notices and Commissioner Comments

Commissioner Marek shared Norte!'s appreciation for the county's partnership.

M. Adjournment

Meeting adjourned at 8:50 p.m.