



*Parks and Recreation enhances community and quality of life through people, parks, and programs.
Senior Center Network makes longer lives, better lives.*

Grand Traverse County Parks and Recreation Commission Meeting

Thursday, February 13, 2020, 5:30 p.m.

Commission Chambers, Second Floor, Governmental Center

400 Boardman Avenue, Traverse City, Michigan 49684

MINUTES

A. Call to Order

Meeting called to order at 5:31 p.m.

B. Pledge of Allegiance

C. Roll Call

Commissioners Present: Betsy Coffia*, David Grams, Rodetta Harrand, Steve Largent, Andy Marek, Jalen Provo, Whitney Waara

Commissioners Excused: Shirley Zerafa

Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Katelynn Brown, Office Coordinator, Ariel Perreault, Office Specialist, Lori Wells, Senior Center Network Manager, Grand Traverse County Parks and Recreation; Ty Schmidt, Executive Director, Norte; Lenny Brinson, Field Manager, American Legion Baseball; Bob Johnson, American Legion Baseball Board Member; Steve Stannard, Planning Consultant for Gosling Czubak Engineering Science, Inc.; Tawny Hammond, Operations Manager, The River Outfitters; Carrie Klingelsmith, Project Professional, Beckett Raeder, Inc.; Chris Bott, Coach, TC Tritons Rowing Club; Chuck Korn, Garfield Township Supervisor

D. First Public Comment

Bob Johnson stated that American Legion Baseball registration is open.

E. Approval of/Additions to Agenda

MOTION by Marek, second by Harrand, to accept the agenda, as presented. Motion carried.

F. Special Orders of Business/Presentations

1. Norte Update

Ty Schmidt, Norte's Executive Director, provided an update about Norte's programming and locations. Programming is expected expand throughout the County this year to serve more.

G. Consent Calendar

MOTION by Marek, second by Coffia, to receive and file the Consent Calendar, with the exception of Items 2, 5, 8, and 9. Motion carried.

Receive and File

1. Parks and Recreation-Senior Center Network Department Report
2. Parks and Recreation-Senior Center Network Financial Report
3. Approved Minutes from January 14, 2020 Meeting of the Business Development Team

4. Grand Traverse Conservation District's Monthly Reports
5. Map: Proposed New Campsites on Power Island
6. Letter Regarding Natural Education Reserve Property Encroachment Resolution
7. Feedback from Customers Regarding Park Facility Rentals in 2019
8. Five-year Snapshot: Park Facility Reservation Data
9. Announcement: Board Member Basics Class
10. Central Y Facility Use Statistics for 2018 and 2019

Approvals

1. Draft Minutes from January 9, 2020 Parks and Recreation Commission Meeting

H. Items Removed from Consent Calendar

1. Item 2. Parks and Recreation-Senior Center Network Department Report
MOTION by Harrand, second by Waara, to receive and file Item 2. Motion carried.
2. Item 5. Map: Proposed New Campsites on Power Island
MOTION by Korn, second by Provo, to receive and file Item 5. Motion carried.
3. Item 8. Five-year Snapshot: Park Facility Reservation Data
MOTION by Provo, second by Waara, to receive and file Item 8. Motion carried.
4. Item 9. Announcement: Board Member Basics Class
MOTION by Marek, second by Harrand, to receive and file Item 9. Motion carried.

I. Reports

1. Parks and Recreation-Senior Center Department Report
Parks and Recreation Director and Senior Center Network manager verbally added to written report in Consent Calendar.
2. Committee and Representative Reports
Commissioner Korn provided an update following the recent Business Development Team meeting.

J. New Business

1. Agreement Renewal Request: Parks and Recreation and The Rock for Senior Center Network Outreach Programming in Kinglsey
MOTION by Marek, second by Korn, to enter into agreement with the Rock for 2020.
Roll Call Vote
Yeas: Korn, Grams, Largent, Harrand, Waara, Coffia, Marek, and Provo (8)
Nays: None (0)
Excused: Zerafa (1)
Motion passed, 8 to 0.
2. Vendor Selection and Funding Request: Civic Center Master Site Plan Project
Representatives from Beckett and Raeder, Inc. (Carrie Klinglesmith) and Gosling Czubak/Steve Stannards' Salient Group (Steve Stannard), introduced themselves, discussed their responses to the Request for Proposals for the master site planning project at the Civic Center, and answer commissioners' questions.
MOTION by Largent, second by Waara, to authorize staff to contract with Beckett and Raeder in the amount of \$34,050 to develop a master site plan for the Civic Center
Roll Call Vote
Yeas: Korn, Grams, Zerafa, Largent, Waara, Coffia, Marek, and Provo (7)
Nays: Harrand (1)
Excused: Zerafa (1)
Motion passed, 7 to 1.
MOTION by Provo, second by Grams, to approve expending up to \$34,050 to fulfill the contracted services with Beckett and Raeder, Inc., with a pre-approved balance of \$15,000 from Rotary Charities grant and match, and the remainder to come from the fund balance.
Roll Call Vote

Yeas: Korn, Grams, Zerafa, Largent, Waara, Coffia, Marek, and Provo (7)

Nays: Harrand (1)

Excused: Zerafa (1)

Motion passed, 7 to 1.

3. Commercial Activity in County Parks

MOTION by Waara, second by Grams, to direct staff to work with Civil Counsel to develop a new park rule requiring a commercial business to have permission from Parks and Recreation to conduct business in a county park. Motion carried.

4. Project Proposal: Install Solar Lights on Tritons' Shed at Medalie Park

MOTION by Marek, second by Harrand, to approve the installation of the solar lights and electrical on the Tritons' shed at Medalie Park, with the necessary permits. Motion carried.

5. Request: TCAPS' Use of Civic Center for Staging Area During Emergencies

MOTION by Korn, second by Grams, to approve the use of the County's Civic Center for a TCAPS' staging area during emergencies. Motion carried.

K. Old Business

1. Appointments: Business Development Team Citizen Member; Strategic Planning Subcommittee Citizen Member; Rules Committee Member; Commission Representative to Serve on Natural Education Reserve Advisory Board

MOTION by Marek, second by Waara, to appoint Peter Albers as a citizen member to the Business Development Team; John Sohaki as a citizen member to the Parks and Recreation Strategic Planning Subcommittee; Commissioner Marek as a Parks Board representative on the Natural Education Reserve Advisory Committee; and Commissioner Largent as a member of the Parks and Recreation Rules Committee. Motion carried.

2. Vendor Selection and Funding Request: Air Conditioning at Twin Lakes Park

MOTION by Provo, second by Harrand, to accept the bid, as proposed by ABI Mechanical, and to expend funds up to \$10,848 for air conditioning at Twin Lakes Park.

Roll Call Vote

Yeas: Korn, Grams, Zerafa, Largent, Harrand, Waara, Coffia, Marek, and Provo (8)

Nays: None (0)

Excused: Zerafa

Motion passed, 8 to 0.

L. Second Public Comment

There was no public comment.

M. Notices and Commissioner Comments

Commissioner Provo stated he attended the mParks Conference and appreciated going to it.

Commissioner Largent stated that the bridge proposed at the former Sabin Dam site has an estimated cost of \$1.23 million.

Director reported there is now Wi-fi installed at Twin Lakes Park.

Commissioner stated she was interviewed by the *Record-Eagle* about Civic Center master site planning and the vendor responses. She stated she attended the Grand Traverse Band of Chippewa and Ottawa 2% grant presentation ceremony, and accepted the Phase III project grant for the Native American Marker Tree at the Civic Center.

N. Adjournment

Meeting adjourned at 7:39 p.m.