

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
February 15, 2017

Chairwoman Crawford called the meeting to order at 5:30 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Dan Lathrop, Tom Mair, Cheryl Gore Follette, Addison Wheelock, Jr.,
Ron Clous, Bob Johnson and Carol Crawford

APPROVAL OF MINUTES

January 28, 2017 – Special Session (Strategic Planning)
February 1, 2017 – Regular Session

Moved by Johnson, seconded by Mair to approve the minutes listed above. Motion carried.

February 8, 2017 Study Session Minutes

Approval was delayed until later in the meeting to determine the direction to staff made by the Board regarding the Commission on Aging Department. The Commissioners requested clarification regarding the numbering of the options presented at the Strategic Planning meeting.

PUBLIC COMMENT

Dr. Gerald Dobek indicated that the Keystone property is in close proximity to the observatory and the Commissioners should take that into consideration when they choose a buyer for the property.

Geraldine Green spoke about the Commission on Aging and suggested staffing changes in the County Administration office.

APPROVAL OF AGENDA

Moved by Johnson, seconded by Clous to approve the agenda as presented. Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

- 1. Bay County Resolution regarding Revision to Medicare Prescription Drug Bill of 2003
- 2. Northwest Regional Airport Commission Minutes of December 20, 2016
- 3. Department of Health and Human Services Board Minutes of December 23, 2016
- 4. Road Commission Monthly Report
- 5. Grand Traverse Conservation District Monthly Report

B. APPROVALS

- 1. 2017 Hauler Licenses - Removed from consent calendar.
- 2. Resolution 12-2017
Board of Commissioners
Board Rules – Update to Section 7.2
- 3. Resolution 13-2017
Finance
FY2017 Budget Amendments
- 4. January 2017 Claims – Removed from consent calendar.

ACTION ON THE CONSENT CALENDAR

After the County Clerk read the Consent Calendar for the record, the following items were removed:

Item #B1	Page 30	By Gore Follette
Item #B4	Page 40	By Wheelock

Moved by Mair, seconded by Clous to approve the Consent Calendar minus items #B1 and #B4. Motion carried.

ITEMS REMOVED FROM CONSENT CALENDAR

Item #B1 – 2017 Hauler Licenses

Commissioner Gore Follette asked Chris Forsyth, Civil Counsel, the status of amending the Solid Waste Management Plan. Mr. Forsyth indicated that they were in contact with IRIS Waste Diversion Specialists and will be working with them to determine if the Plan amendment falls within their existing contract or if the County may need to amend the Agreement. IRIS has indicated a willingness to assist the County in the Solid Waste Amendment process.

Commissioner Gore Follette requested that Mr. Forsyth create a time line for the amendment process and bring it back to the board at a future meeting.

Resolution 14-2017
Resource Recovery
2017 Hauler Licenses

Moved by Wheelock, seconded by Johnson to approve Resolution 14-2017. Motion carried.

Item #B4 – January 2017 Claims Approval

Jody Lundquist, Finance Director, answered Commissioners’ questions on the claims. She indicated that the reports are available in a PDF format for the Commissioners to review.

Resolution 15-2017
Finance
January 2017 Claims

Moved by Wheelock, seconded by Lathrop to approve Resolution 15-2017. Motion carried.

FEBRUARY 8, 2017 MINUTES

Bonnie Scheele, County Clerk, read the four options for Commission on Aging presented to the Commissioners at their February 8, 2017 study session.

Commissioners agreed that Option #2, Maintain Status Quo for now – with Internal Improvements, is the directive for staff as indicated by Board consensus.

Mrs. Scheele will correct the February 8, 2017 minutes and put the corrected version under Receive and File at the March 1, 2017 meeting for information only.

Moved by Gore Follette, seconded by Mair to approve the February 8, 2017 minutes with the above correction. Motion carried.

DEPARTMENT ACTION ITEMS

a. County Treasurer

1. Building Authority Refunding of Bonds (Pavilions)
Heidi Scheppe, County Treasurer, and John Axe, Bond Counsel, explained the refunding of bonds and a potential savings of \$270,000.00 to the Pavilion.

Resolution 16-2017
Resolution Authorizing Refunding of the
Grand Traverse County Building Authority
Building Authority Refunding Bonds,
Series 2007 and Approving the Undertaking to
Provide Continuing Disclosure

Moved by Wheelock, seconded by Mair to approve Resolution 16-2017.
Roll Call Vote: Yes 7

b. Emergency Management

1. Sign New Promulgation Document for the Grand Traverse County Emergency Operations Plan

Gregg Bird, Emergency Manager, explained the requirement for the Promulgation Document and answered Commissioners' questions.

Resolution 17-2017
Emergency Operations Plan
Promulgation Document

Moved by Gore Follette , seconded by Johnson to approve Resolution 17-2017.
Motion carried.

2. Approve and Sign Emergency Fueling Depot Mutual Aid Agreement with County Roads

Mr. Bird explained the Mutual Aid Agreement. Commissioners and Civil Counsel discussed the contract and Mr. Bird answered questions regarding the agreement.

Resolution 18-2017
Emergency Fueling Depot
Mutual Aid Agreement with
Grand Traverse County Road Commission

Moved by Wheelock, seconded by Johnson to approve Resolution 18-2017.
Motion carried.

c. Grand Traverse Sheriff's Office

1. Licensing and Regulatory Affairs (LARA) Grant Acceptance (Medical Marihuana Operations and Oversight Grant for Law Enforcement)

Randy Fewless, Sheriff's Office, explained the LARA grant and answered Commissioners' questions.

Resolution 19-2017
Sheriff's Office
Licensing and Regulatory Affairs (LARA)
Grant

Moved by Wheelock, seconded by Johnson to approve Resolution 19-2017.
Motion carried.

d. Finance

1. Budget to Actual Revenue and Expenditure Report

Jody Lundquist, Finance Director, explained the Budget to Actual Revenue and

Expenditure Report and answered Commissioners' questions.

OLD BUSINESS

a. Strategic Plan Document

Commissioners discussed the Strategic Priority document presented in the packet. Discussion centered on what they want done with the Human Resources Department.

Jen DeHaan, Deputy Administrator, indicated that staff plans on contacting all the departments and getting feedback from them on the proposed Strategic Plan. Once they get the feedback, she will report back to the board with a request for approval of the Strategic Plan.

Commissioner Gore Follette requested Jen DeHaan to provide to the Board, at the March 1, 2017 meeting, the specific initiatives and action items they are working on for the Strategic Plan.

NEW BUSINESS

a. Request to Rescind Resolution 127-2016 – Commission on Aging

Commissioners discussed the decision that was made last year to return Commission on Aging money to the taxpayers.

Moved by Gore Follette, seconded by Wheelock to rescind Resolution 127-2016.

Roll Call Vote: Yes 4, No 3

Nay: Johnson, Lathrop and Clous

b. Non Contract Employee Contribution for Defined Benefit Pension

Commissioners have a Special Study Session scheduled for March 29, 2017 to discuss the pension debt. They decided to wait until that date to discuss the issue of the non-contract employee contributions to the Defined Benefit Pension plan.

Commissioners directed staff to bring all options regarding the pension debt obligation and defined benefit pension contributions made by employees to the March 29, 2017 meeting. Commissioner Gore Follette requested that staff provide all documentation for that meeting at least 5 days before the meeting.

PUBLIC COMMENT

Bob Cooney, Prosecuting Attorney, indicated that currently only 9 employees are required to pay toward the Defined Benefit Pension plan. The other employees that are in bargaining units or work under the Circuit Court have not settled their agreements yet. He also stated that for years the County reduced the wages of the employees under the Defined Benefit Pension plan in order to pay for the retirement benefits.

c. Keystone Property – Offer to Purchase

Commissioners discussed the offer to purchase from Bob Drost. Jen DeHaan indicated that staff will be creating a Property Disposal Policy to bring to the March 1, 2017 meeting to help Commissioners and staff with procedures to follow for future sales.

Mike Street, Coldwell Banker, and Denny Ireland, Lakeside Properties, answered Commissioners' questions regarding the offer for purchase. Commissioners decided to collect more information on the Keystone property and the process to follow in disposing of County owned properties before making a decision to accept an offer to purchase from Mr. Drost.

PUBLIC COMMENT

None

DEPARTMENT REPORTS

a. Presentation – District Court

Carol Stocking, District Court Administrator, gave a presentation on the 86th District Court.

NOTICES AND COMMISSIONER REPORTS

- a. Study Session March 22, 2017 Attorney-Client Update Regarding Collective Bargaining
- b. Special Study Session on March 29, 2017 – Pension Debt discussion
- c. Ad Hoc Committee meeting on February 16, 2017 – County Administrator search process

Commissioners gave reports on ceremonies and events they attended.

ADDITIONAL REQUESTS FROM COMMISSIONERS TO STAFF

- b. Copies of Exit Interview Documents – Request from Commissioner Gore Follette**
Commissioner Gore Follette requested copies of Exit Interview documents. Jody Lundquist, Finance Director/Interim HR Director, indicated that she looked through the last six months and the Human Resource Department has no documents in former employee's files as to why they were leaving.
- c. Major Staffing Changes in Departments – Request from Commissioner Gore Follette**
Commissioner Gore Follette indicated that the prior board eliminated the Board's oversight in staffing changes. Ms. Gore Follette requested that the Board discuss at the March 15, 2017 meeting, the issue of having the Board have more input for any major staffing changes in the future.

CLOSED SESSION

None

Meeting adjourned at 7:55 p.m.

Bonnie Scheele, County Clerk

Carol Crawford, Chairwoman

APPROVED: _____
(Date) (Initials)