

Grand Traverse County Board of Public Works-Finance Committee
Public Services Building
Large Conference Room
2650 LaFranier Rd, Traverse City, MI 49686

Meeting Minutes
Wednesday, March 4, 2020 @ 1:00 p.m.

CALL TO ORDER

The Chair, called the meeting of the Grand Traverse County Board of Public Works Finance Committee to order at 1:00 p.m. at the Public Services Building located at 2650 LaFranier Road, Traverse City, Michigan. The Secretary, was present.

ROLL CALL

PRESENT: Rob Manigold, Jeff Shaw, Chuck Korn, Beth Friend, and Doug White

ABSENT: N/A

STAFF: John Divozzo and Dianne Thompson

Also Present: Bob Fudge, Jennifer Hodges

PUBLIC COMMENT

None.

APPROVAL OF AGENDA

MOTION by DOUG WHITE to approve the agenda as presented; second by Beth Friend.
The Motion PASSED unanimously.

APPROVAL OF MEETING MINUTES

1. There were no objections so the meeting minutes of February 5, 2020 are approved as presented.

AGENDA ITEMS

1. Summary of Prepaid Claims

There were no questions or comments.

2. Annual Pumpage/Usage Reports

John presented the pumpage reports for review and file.

3. Memo Re: 2019 Condition Assessment Report – STF

John presented the executive summary of the condition assessment to the committee for review. He stated that Jacobs would be presenting the full report to the BPW on the 12th. The report provides supporting details as to how an asset's condition was calculated. In summary, 97% of the facility's assets are at condition 3 or better, which means there is at least 50% of active useful life remaining. Only 2 assets were assessed at less than a level 3 and these have been included in the facility's capital improvement plan.

Based on the report, the two most critical assets are the SBR and the foul air system.

4. Memo Re: Miami Beach Sewer

John presented documents related to the sale of the Miami Beach Sewer System from Whitewater Township to the Miami Beach Road Association (MBRA). Whitewater Township is asking the County to terminate the sewer service agreement with the township and enter into a similar agreement with the MBRA.

John stated that he had submitted this to legal counsel for review and development of a service contract with the MBRA.

The committee had several questions related to securing payment for services and a termination clause.

John stated he would insure those questions were answered and the issues were covered in a new agreement.

PUBLIC COMMENT

Jennifer Hodges informed the committee that the original term of the SCADA contract with Topline had expired and that the City wants to discuss the current water contract with Garfield.

John stated that he had been informed that the BPW had not assigned committee members and that he would be including on the agenda for the next BPW meeting.

NOTICES

1. The next Regular BPW Meeting will be held on Thursday, March 12, 2020 at 9:00 a.m. in the upstairs meeting room at GARFIELD TOWNSHIP HALL, 3848 Veterans Drive.
2. The next regular BPW Finance Committee Meeting will be held on Wednesday, April 1, 2020 at 1:00 p.m. in the Large Conference Room in the Public Services Building at 2650 LaFranier Rd

ADJOURNMENT

The Chairman adjourned the meeting at 1:35 p.m.

Date: May 6, 2020

BPW Finance Committee Chair

BPW Finance Committee Secretary
(Approved as to form and content)

Drafted by: John Divozzo
John Divozzo