

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
April 17, 2019

Chairman Hentschel called the meeting to order at 8:01 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

An invocation was given by Pastor Tim Manzer of New Hope Community Church, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Gordie LaPointe, Ron Clous, Brad Jewett, Bryce Hundley, Betsy Coffia,  
and Rob Hentschel

EXCUSED: Addison Wheelock, Jr.

APPROVAL OF MINUTES

Minutes of April 3, 2019 Regular Meeting  
Minutes of April 9, 2019 Equalization Meeting

Moved by LaPointe, seconded by Clous to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**Brenda Rusch**  
**David Petrove**  
**Sylvia McCullough**  
**Carol Shuckra**  
**Gretchen Iorio**  
**Ann Rogers**

APPROVAL OF AGENDA

Addition: Board Appointments under Unfinished Business

Moved by Clous, seconded by Coffia to approve the agenda as amended. Motion carried.

CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All Information identified on the Consent Calendar can be viewed in its entirety at [www.grandtraverse.org](http://www.grandtraverse.org)

A. RECEIVE AND FILE

- 1. Department of Health & Human Services Minutes of January 22, 2019 – *removed from consent calendar*
- 2. Northwest Michigan Community Action Agency, Inc. Minutes of February 21, 2019
- 3. Department of Health and Human Services Minutes of February 26, 2019
- 4. Grand Traverse Conservation District March 2019 Report
- 5. Road Commission April 2019 Report

B. APPROVALS

- 1. Resolution 55-2019  
Commission on Aging  
Approval of Payment for Outside Agency Funding
- 2. Resolution 56-2019  
Resource Recovery  
Hauler License Approvals
- 3. Resolution 57-2019  
Finance  
March 2019 Claims
- 4. Budget Amendments – *removed from consent calendar*
- 5. Resolution 58-2019  
86<sup>th</sup> District Court  
Restructuring of Staffing Plan  
Budget Neutral

ACTION ON THE CONSENT CALENDAR

After the Chief Deputy County Clerk read the Consent Calendar for the record, the following items were removed:

- A-1                      Page 9                      By Coffia
- B-4                      Page 31                      By LaPointe

Moved by Coffia, seconded by Clous to approve the Consent Calendar minus items A-1 and B-4.  
Roll Call Vote: Yes 6, Excused 1

SPECIAL ORDERS OF BUSINESS

**Building Code Effectiveness Grading Schedule Results for Grand Traverse County**

Nate Alger, County Administrator, reviewed the Building Code Effectiveness Grading Schedule Results.

ITEMS REMOVED FROM CONSENT CALENDAR

**A-1 Department of Health & Human Services Minutes**

Moved by Coffia, seconded by Jewett to Receive and File Department of Health & Human Services Minutes of January 22, 2019. Motion carried.

**B-4 Budget Amendments**

Commissioner LaPointe inquired about the payment for the Cass Road Drain Project. Dean Bott, Finance Director, answered Commissioners' questions. Commissioner Clous reported work that has been recently done at the Cass Road Drain site.

Resolution 59-2019  
Finance  
Budget Amendments

Moved by Hundley, seconded by Jewett approve Resolution 59-2019. Motion carried.

DEPARTMENT ACTION ITEMS

**a. Commission on Aging**

- 1) Approval of Bay Area Transit Authority (BATA) Contract for COAST Bus  
Cindy Kienlen, Commission on Aging Director, reviewed COAST Bus program, proposed contract with BATA and answered Commissioners' questions.

Resolution 60-2019  
Commission on Aging  
BATA  
COAST Bus Contract

Moved by Coffia, seconded by Hundley to approve Resolution 60-2019. Motion carried.

- 2) Approval of Equipment Maintenance Contract with Lark Lawn and Garden  
Cindy Kienlen, Commission on Aging Director, reviewed the equipment maintenance contract with Lark Lawn and Garden, and answered Commissioners' questions.

Resolution 61-2019  
Commission on Aging  
Lark Lawn and Garden  
Maintenance Contract

Moved by Coffia, seconded by Hundley to approve Resolution 61-2019.  
Roll Call Vote: Yes 5, No 1, Excused 1  
Nays: Hentschel

**b. Facilities Management**

1) Window Cleaning Contract

Joe Berry, Facilities Director, reviewed the proposal for the window cleaning contract and answered Commissioners' questions.

Resolution 62-2019  
Facilities  
Sparkle Pros  
Window Cleaning Contract

Moved by Hundley, seconded by Jewett to approve Resolution 62-2019. Motion carried.

Commissioner break at 9:01 am  
Commissioner return at 9:05 am

**c. Health Department**

1) Subcontract Agreements for Syringe Service Program Expansion

Wendy Hirschenberger, Health Officer, Jody Kelly, Community Health Director & Deputy Health Officer, reviewed request for Subcontract Agreements for Syringe Service Program Expansion and answered Commissioners' questions.

Pam Lynch, Harm Reduction Michigan, and Jackie Thomas, ATS, provided background on their programs and funding.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**John Despelder**  
**Sheriff Bensley**

Moved by LaPointe, seconded by Coffia to approve Subcontract Agreements for Syringe Service Program Expansion.

Roll Call Vote: Yes 2, No 3, Excused 1, Abstained 1  
Nays: Clous, Jewett, Hentschel  
Abstain: Hundley  
Motion failed.

**d. Administration**

- 1) Municipal Employee Retirement System (MERS)  
a & b) Unfunded Pension Obligation Payment Policy & Resolution Authorizing Additional Pension Obligation Payments in Year 2019 and Adoption of an Unfunded Pension Obligation Payment Policy

Main Motion

Moved by Hentschel, seconded by LaPointe, to approve the Unfunded Pension Obligation Payment Policy & Authorize Additional Pension Obligation Payments in Year 2019, with amendment to Policy Section III (b) to state: To maintain the Board of Commissioners commitment to fund the pension liability within the current amortization period, the Board of Commissioners will establish an annual minimum payment policy of \$7.0 million beginning in 2020 which is approximately equivalent to funding at a lower 5.75% investment return assumption.

Motion to Amend

Moved by Hentschel, seconded by LaPointe to amend the motion to reflect the additional payment to be made on a quarterly basis.  
Motion carried.

Vote on Main Motion with Amendment.

Roll Call Vote: Yes 6, Excused 1

- 2) Consideration to Rescind Resolution #161-2015  
Chris Forsyth, Deputy County Administrator, reviewed request to rescind Resolution #161-2015 and answered Commissioners' questions.

Moved by Jewett, seconded by Hundley to rescind Resolution #161-2015.  
Motion carried.

UNFINISHED BUSINESS

**a. Board Appointments**

Chairman Hentschel provided Commissioners background on applications and appointment procedures on the Hospital Finance Authority and Traverse Area District Library Boards

Moved by Hundley, second Jewett, to appoint Gordie LaPoint to the Hospital Finance Authority, term ending June 30, 2021. Motion carried.

Chris Cramer, Board Secretary, read the letter of recommendation from the Peninsula Community Library and answered Commissioners' questions.

Moved by LaPointe, seconded by Clous, to suspend Board Rule 14.2 for this appointment and appoint Carol Sullivan to fill the vacancy on the TADL Board, term expiring December 31, 2019.

Roll Call Vote: Yes 6, Excused 1

NEW BUSINESS

None

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**Kelly (East Bay Twp)**

COMMISSIONER/DEPARTMENT REPORTS

Nate Alger, County Administrator, hopes to have an update on the proposed Wexford Co. Jail tour and asked for thoughts and prayers for Commissioner Wheelock and his family.

Commissioners gave updates on meetings and events they attended.

NOTICES

**May 22, 2019 – Emergency Management for Elected Officials (9:00 a.m.)**

CLOSED SESSION

**To consider a written legal opinion protected from disclosure under the attorney-client privilege related to the Marilyn Palmer Jail suicide incident as permitted under MCL 15.268(h)**

Moved by Clous, seconded by Jewett, to enter into closed session at 10:35 am for the purposed to consider a written legal opinion protected from disclosure under the attorney-client privilege related to the Marilyn Palmer Jail suicide incident as permitted under MCL 15.268(h).

Roll Call Vote: Yes 6, Excused 1

Moved by Clous, seconded by Coffia to return to regular session at 11:20 a.m. Motion carried.

Meeting adjourned at 11:21 a.m.

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Sarah B. Lutz, Chief Deputy County Clerk

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Rob Hentschel, Chairman

APPROVED: \_\_\_\_\_  
(Date) (Initials)