



**Executive
Committee Meeting
~ Minutes ~**

**GRAND TRAVERSE COUNTY
COMMISSION ON AGING**

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Tuesday, May 19, 2015

10:16 AM

GTCOA Meeting Room

DRAFT: 5/19/15

APPROVED:

Call to Order

Chair Harrand called the meeting to order at the Commission on Aging Meeting Room, 520 West Front Street, Traverse City, MI.

Attendee Name	Title	Status	Arrived
Rodetta Harrand	Chair	Present	
Sandra Busch	Vice Chair	Present	
Bill Rokos	Treasurer	Present	
Shirley Zerafa	Secretary	Excused	
Christine Maxbauer	County Commissioner	Present	

Staff Present: Georgia Durga, Director
Lori Wells, Deputy Director
Laura Green, Deputy Director
Cyndie F., Office Specialist

Guests Present: Kory Hansen, GTCOA Board Member
Carl Kucera, GTCOA Board Member

Approval of Agenda

Motion to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Busch
SECONDED:	Maxbauer
AYES:	Busch, Harrand, Rokos, Maxbauer
NAYS:	None

Approval of Minutes

Chair Harrand asked if there were any corrections to the minutes. There being none, the minutes were approved as presented.

June meeting

Durga advised that the State Advisory Council meeting is the same day as the June Executive Committee meeting and asked if members would want to cancel, reschedule, or have Durga provide a report. Members concurred that Durga provide a report.



Program Reports

SCN Program Report/Activities Update/Senior Center Network renovation update

Wells relayed that she has three new staff personnel, and the fourth would hopefully be approved at the BOC (Board of Commissioners) meeting next week. Wells provided updates on outside activities, travel, opening on Sunday for programming and a once per month Sunday meal at the Traverse City Senior Center. Wells discussed the 40th anniversary party plans, the new Bands by the Bay, Walking Around the World, and Kingsley Art Rocks programs, a Car Show and the June 24th Volunteer Appreciation Night. Wells also updated members on two mini libraries and the May 29th semi-annual shredding/recycling hazardous. Wells reported that Project Fresh coupons have been ordered and on an ad running in the Record Eagle. Wells relayed that BASA has provided 10 \$1,000 grants this year and the Baskets of Bounty program and Senior Center Renovations are recipients.

Motion to accept the April SCN Program Report as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Maxbauer
SECONDED:	Rokos
AYES:	Busch, Harrand, Rokos, Maxbauer
NAYS:	None

Patent donation offer

Durga informed members that she has received a letter from a client (included in the packet) who has offered to provide GTCOA with the proceeds of an invention, if GTCOA were to patent it. Durga informed members that no GTCOA staff have ever been involved in patenting, and is unsure how to proceed. Members discussed the matter at length and concurred that hiring a patent attorney would not be feasible. Members asked that staff provide a letter thanking the client for his generous offer, but declining.

Motion to decline client's offer to patent one of his inventions at GTCOA expense.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Rokos
SECONDED:	Maxbauer
AYES:	Busch, Harrand, Rokos, Maxbauer
NAYS:	None

Possible relocation of West Front office

Durga relayed that she met with the County Planning Department Director, John Sych, regarding a possible move for In Home Services offices (and MSUE). The Planning Department had plans drawn up for GTCOA and MSUE to possibly

occupy space in the basement of the Governmental Center. Members reviewed the drawing. Durga relayed that, in her opinion, there is not enough square footage for the GTCOA IHS offices/storage. She also advised, there were two other options in the County's Long Range Capital plan.

Board members speaking on behalf of the board.

Chair Harrand reminded board members that, when speaking in public, not to speak on behalf of the GTCOA Board unless approved by the Board to do so.

Millage proposal

Durga relayed deadlines for a 2016 millage proposal; Ballot language to the BOC - 3/29/16, BOC approval - 4/27/16, Submission to the County Clerk - 5/10/16. Durga recommended that the GTCOA Board get the ballot language to the BOC before the end of the year as they may send it back for revision. It also needs to be reviewed by County legal counsel.

County Legal Opinion on combination of proposals

Durga relayed that she has spoken with County Legal on combining proposals. Legal counsel is OK with combining the SCN and IHS proposals. She relayed, however, that he said he would have to review state statute to determine if different dates would be allowable. Durga relayed that he would like a letter from the Board detailing the request.

Motion to ask Mr. Cooney to research having different term dates for In-Home Services and the Senior Center Network millages.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Maxbauer
SECONDED:	Busch
AYES:	Busch, Harrand, Rokos, Maxbauer
NAYS:	None

Historical ballot language review

Durga reviewed the terms of past four ballot proposals. Members agreed that language noting the Commission on Aging as recipient of the millage needs to be included. Members briefly discussed the matter. Durga asked if members wanted her to prepare sample ballot language for next month's meeting. Members concurred and requested it be sent to County Legal first.

Board Member appointments – recommendations

Chair Harrand relayed that the BOC (Board of Commissioners) did not make board appointments until the end of the year last year. As she is up for reappointment, and several people have asked her to serve, she is wondering if the BOC could make those decisions at an earlier date.

Commissioner Maxbauer suggested that Harrand place a call to Commissioner Kroupa and request that it be done earlier.

Old Business

None.

New Business

Commissioner Maxbauer discussed Results Based Budgeting, her philosophy on the subject, and provided types of instances where government could be more efficient.

Public Comment

Wells relayed that she drove by Twin Lakes in the morning and asked if it would ever be considered for Gilbert Lodge to become a community location for Senior Center activities. She asked who she should speak to, and Commissioner Maxbauer relayed she should speak to Kristine Erickson.

Harrand relayed that she wanted Durga and Green to meet with staff to relay that they need to follow the chain of command.

Adjournment

Meeting adjourned at 11:24 am

Minutes available by contacting the Grand Traverse County Commission on Aging office by phone at (231) 922-4688 or by mail at the following address: 520 West Front Street, Suite B, Traverse City, MI. 49684.

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