

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
May 23, 2018

Chairwoman Crawford called the meeting to order at 5:31 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Addison Wheelock, Jr., Tom Mair, Dan Lathrop, Ron Clous and Carol Crawford

EXCUSED: Cheryl Gore Follette and Bob Johnson

APPROVAL OF MINUTES

Minutes of May 2, 2018 – Regular Meeting

Minutes of May 16-17, 2018 – Special Meetings

Moved by Mair, seconded by Wheelock to approve the minutes as presented. Motion carried.

PUBLIC COMMENT

**Matt Cowall** spoke about the fundraiser for the Easling Pool.

APPROVAL OF AGENDA

Remove: b1 - Human Resources Policy Change

Remove: d2 - Commission on Aging Home Chore Truck Bid.

Add: Shooting Range at Camp Pugsley under New Business

Moved by Wheelock, seconded by Mair to approve the agenda as amended. Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

1. Department of Health & Human Services Board Minutes for March 20, 2018
2. Grand Traverse Conservation District April 2018 Monthly Report

3. Financial Report

**B. APPROVALS**

- 1. Human Resources Policy Change – Leave of Absence – **Removed from agenda.**
- 2. Resolution 78-2018  
Resource Recovery  
Hauler Licenses
- 3. Resolution 79-2018  
Resource Recovery  
GT Profile  
Materials Facility Designation Agreement Renewal
- 4. Resolution 80-2018  
Finance  
Budget Amendments
- 5. April 2018 Claims Approval – *Removed from calendar.*
- 6. Flood Plain Enforcement Agreements – Long Lake and East Bay Townships  
\*No Resolutions attached – Approval of intergovernmental agreements are by approval of Consent Calendar
- 7. 2% Grant Applications – *Removed from calendar.*

**ACTION ON THE CONSENT CALENDAR**

After the County Clerk read the Consent Calendar for the record, the following items were removed:

- |     |         |             |
|-----|---------|-------------|
| b-7 | Page 82 | By Wheelock |
| b-5 | Page 49 | By Mair     |

Moved by Wheelock, seconded by Clous to approve the Consent Calendar minus items b-5 and b-7. Motion carried.

**SPECIAL ORDERS OF BUSINESS**

None

**ITEMS REMOVED FROM CONSENT CALENDAR**

**b-5 – April 2018 Claims Approval**

Dean Bott, Finance Director, answered Commissioners’ questions.

Resolution 81-2018  
Finance  
April, 2018 Claims Approval

Moved by Mair, seconded by Lathrop to approve Resolution 81-2018. Motion carried.

**b-7 – 2% Grant Applications**

Resolution 82-2018  
Grand Traverse Band of Ottawa & Chippewa Indians  
2% Grant Applications  
Approval to Submit Grant Applications

Moved by Crawford, seconded by Clous to approve Resolution 82-2018.

Roll Call Vote: Yes 4, No 1, Excused 2

Nay: Wheelock

DEPARTMENT ACTION ITEMS

**a. Parks and Receptions**

1. Parks & Recreation Update

John Roth, Parks and Recreation President, did a presentation on our County parks.

2. Resolution from Parks & Recreation – Grand Traverse County’s Motion of Continued Support

Moved by Lathrop, seconded by Wheelock to continue to play a supporting role in fostering a positive future for County Parks and Recreation, and continue to consider County parks and related facilities valuable assets of the County and its citizens. Motion carried.

Moved by Crawford, seconded by Wheelock to direct the Finance Director to look at the County’s budgets and see if he can find \$25,000.00 that could be committed to the next phase of park renovations. Motion carried.

**b. County Treasurer**

1. Quarterly Investment Report

Heidi Scheppe, County Treasurer, presented the quarterly investment report for Grand Traverse County. Mrs. Scheppe indicated that she will be putting this report on the agenda every quarter in the future.

2. PA20 Compliant Investment Vehicle Michigan Liquid Asset Fund Plus (MILAF) Approval

Heidi Scheppe, County Treasurer, explained the request to join MILAF.

Resolution 83-2018  
Treasurer  
Resolution to Join the  
Michigan Liquid Asset Fund Plus (MILAF)

Moved by Wheelock, seconded by Mair to approve Resolution 83-2018.  
Motion carried.

**c. Facilities**

1. Easling Pool Roof Recommendation

Joe Berry, Facilities Director, explained the bid process and recommendation to have the roof replaced on the Civic Center Pool area.

Resolution 84-2018  
Facilities  
Summit Roofing  
Civic Center Roof Replacement  
Easling Pool

Moved by Mair, seconded by Clous to approve Resolution 84-2018.  
Motion carried.

**d. Commission on Aging**

1. Letter of Termination – Kaleida Systems, Inc.

Cindy Kienlen, Commission on Aging Director, explained that they need to cancel the contract with Kaleida.

Resolution 85-2018  
Commission on Aging  
Kaleida Systems, Inc  
Termination of Contract

Moved by Lathrop, seconded by Wheelock to approve Resolution 85-2018.  
Motion carried.

2. Home Chore Truck Bid (Resolution #19-2018) – **Removed from agenda**

3. Lawn Mower Purchase

Jill Case, Commission on Aging Supervisor, explained the bid process and the recommendation to purchase two lawn mowers from Ferguson's.

Resolution 86-2018  
Commission on Aging  
Ferguson's  
Lawn Mower Purchase

Moved by Wheelock, seconded by Lathrop to approve Resolution 86-2018.  
Motion carried.

4. Lawn Maintenance Home Chore Vendor Program  
Cindy Kienlan, Commission on Aging Director, and Jill Case, Commission on Aging Supervisor, indicated that the program is called Home Chore Vendor Program, not Wait List Program. The request is to use some of the COA fund balance to provide lawn maintenance for up to 300 clients.

Resolution 87-2018  
Commission on Aging  
Lawn Maintenance Home Chore Vendor Program  
Use of Fund Balance to Provide Services to Clients

Moved by Mair, seconded by Clous to approve Resolution 87-2018.  
Motion carried.

**e. Finance**

1. Blair Bond Resolution  
Dean Bott, Finance Director, explained the Blair Township Water System Project.

Resolution 88-2018  
Blair Township  
Resolution Approving the Contract  
With the Township of Blair for the  
Grand Traverse County – Township of Blair  
2018 Water System Project

Moved by Wheelock, seconded by Lathrop to approve Resolution 88-2018.  
Roll Call Vote: Yes 5, Excused 2

2. S&P Global Rating  
Dean Bott, Finance Director, indicated that our bond rating has increased and the financial report was very favorable. The pension obligation was the only concern noted in the report but Mr. Bott and Mrs. Scheppe (County Treasurer) provided S&P Global with a copy of the pension debt pay down plan approved by the Commissioners.

**f. Administration**

1. Security Recommendation  
Todd Ritter, Jail Administrator, and Nate Alger, Undersheriff, explained the process to select a security company for the courthouse and Governmental Center.

Resolution 89-2018  
Security  
STT Security Services  
Courthouses and Governmental Security

Moved by Wheelock, seconded by Mair to approve Resolution 89-2018.  
Motion carried.

2. Approval of Police Officers Association of Michigan (POAM) Agreement  
Nate Alger, Undersheriff, explained that they have reached an agreement with POAM.

Resolution 90-2018  
Bargaining Units  
Police Officers Association of Michigan (POAM)  
Labor Agreement

Moved by Wheelock, seconded by Clous to approve Resolution 90-2018.  
Motion carried.

OLD/UNFINISHED BUSINESS

None

NEW BUSINESS

**1. Shooting Range at Camp Pugsley**

Nate Alger, Undersheriff, indicated that the Sheriff's Office uses the shooting range at Camp Pugsley. The Michigan Land Bank needs a proposal from the County by noon on May 24, 2018 for the County to purchase the shooting range area for the sum of \$1.00.

Moved by Wheelock, seconded by Lathrop to have Administration submit a proposal to the Michigan Land Bank for the purchase of the shooting range area for the sum of \$1.00.  
Roll Call Vote: Yes 5, Excused 2

PUBLIC COMMENT

None

COMMISSIONER/DEPARTMENT REPORTS

Commissioner Mair spoke about an Allegan County resolution.

Commissioner Wheelock indicated that the Blair property sale closing is tomorrow at 9:00 a.m.

Commissioner Clous indicated that someone called him inquiring about buying the Pavilions. Nate Alger and Chris Forsyth spoke to the gentleman and answered all his questions.

NOTICES

- a. **Regular Board meeting June 6 at 5:30 p.m.**
- a. **Special Board of Commissioner meetings June 7 at 5:30 and June 8 at 8:00 a.m.**

CLOSED SESSION

None

Meeting adjourned at 7:05 p.m.

\_\_\_\_\_  
Bonnie Scheele, County Clerk

\_\_\_\_\_  
Carol Crawford, Chairwoman

APPROVED: \_\_\_\_\_  
(Date) (Initials)

DRAFT