

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
June 20, 2018

Chairwoman Crawford called the meeting to order at 5:30 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Bob Johnson, Dan Lathrop, Tom Mair, Addison Wheelock, Jr.,  
Cheryl Gore Follette (arrived 6:30 p.m.), and Carol Crawford (left 7:21 p.m.)

EXCUSED: Ron Clous

APPROVAL OF MINUTES

Minutes of June 6, 2018 – Regular Meeting

Minutes of June 7, 2018 – Special – Community Forum

Minutes of June 8, 2018 – Special Meeting

Moved by Wheelock, seconded by Mair to approve the minutes as presented. Motion carried.

PUBLIC COMMENT

Tom Bensley, Grand Traverse Sheriff, spoke in opposition of the needle exchange program.

APPROVAL OF AGENDA

Administrator Contract Approval to be presented when Bob Cooney arrives.

Moved by Wheelock, seconded by Mair to approve the agenda as presented. Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

1. Northwestern Regional Airport Commission (NRAC) of April 24, 2018
2. Community Collaborative Meeting of May 24, 2018

3. Michigan Township Association (MTA) minutes of June 7, 2018
4. Road Commission Report
5. Treasurer's Quarterly (1<sup>st</sup> quarter of 2018) and Annual Report (2017)

**B. APPROVALS**

1. Resolution 100-2018  
Commission on Aging  
Change to Staffing Plan
2. Resolution 101-2018  
Resource Recovery  
2018 Clean Sweep Grant Administration
3. Resolution 92-2018 (Amended)  
Equalization  
2018 L-4029
4. Resolution 102-2018  
Treasurer  
Foreclosure Fund Excess Proceeds
5. Resolution 103-2018  
Finance  
FY2018 Budget Amendments
6. Resolution 104-2018  
Finance  
May 2018 Claims Approval

**ACTION ON THE CONSENT CALENDAR**

The Chief Deputy County Clerk read the Consent Calendar for the record.

Moved by Johnson, seconded by Wheelock to approve the Consent Calendar as presented.  
Motion carried.

**SPECIAL ORDERS OF BUSINESS**

**Michigan State University Extension (MSUE) Annual Report**

Jennifer Berkey, MSU Extension, presented MSUE annual report and answered Commissioners' questions.

**ITEMS REMOVED FROM CONSENT CALENDAR**

None

OLD/UNFINISHED BUSINESS

- a) **Administrator’s Contract Approval** (Prosecuting Attorney arrived, item moved up)  
Bob Cooney, Prosecuting Attorney, reviewed proposed administrator’s contract terms and answered Commissioners’ questions.

Moved by Lathrop, seconded by Wheelock, to approve administrator’s contract as written with additions requested by Nate Alger, and remove “not” before professional organization membership fees.  
Motion carried.

Amended contract will be provided to the Clerk by Prosecuting Attorney Cooney.

DEPARTMENT ACTION ITEMS

a. **Community Correction**

- 1) 2019 Annual Grant Application & Acceptance (MDOC/OCC)  
Sherise Shively, Manager of Community Corrections, reviewed annual grant applications and answered Commissioners’ questions.

Resolution 105-2018  
Community Corrections  
2019 Annual Grant Application & Acceptance

Moved by Johnson, seconded by Wheelock to approve Resolution 105-2018.  
Motion carried.

b. **Health Department**

- 1) Medical Examiner Annual Report (presented by Dr. Joyce deJong)  
Wendy Hirschenberger, Health Officer, and Dr. Joyce deJong, Medical Examiner, presented medical examiner annual report and answered Commissioners’ questions.
- 2) Mitchell & McCormick dba Harris Public Health Solutions  
Wendy Hirschenberger, Health Officer, reviewed request for approval of annual renewal of health information software.

Resolution 106-2018  
Health Department  
Mitchell & McCormick

Moved by Wheelock, seconded by Johnson to approve Resolution 106-2018.  
Motion carried.

- 3) Quality Improvement Policy  
Wendy Hirschenberger, Health Officer, reviewed Quality Improvement Policy and answered Commissioners’ questions.

Resolution 107-2018  
Health Department  
Quality Improvement Policy

Moved by Johnson, seconded by Mair to approve Resolution 107-2018. Motion carried.

- 4) Harm Reduction Resolution (presented by Dr. Michael Collins)  
Dr. Michael Collins, Medical Director, presented on Opioid Crisis and Harm Reduction Resolution, and answered Commissioners' questions.

Pam Lynch, Harm Reduction Michigan, presented on harm reduction and safe disposal of used syringes.

Commissioner Gore Follette arrived at 6:30 p.m.

**Public Comment**

Michelle Howard, spoke in support of the resolution

Maya Doe-Simkins, spoke in support of the resolution

Dave Martin, spoke in support of the resolution

Nichole Precord, Fife Lake, spoke in support of the resolution

Matt Schoech, spoke in opposition of the resolution

Resolution 108-2018  
Health Department  
Harm Reduction

Moved by Gore Follette, seconded by Mair to approve Resolution 108-2018. Motion carried.

Moved by Crawford, seconded by Wheelock to appoint Commission Lathrop as temporary chair for the remainder of the meeting. Motion carried.

Chairwoman Crawford left at 7:21pm

**c. Information Technology (IT)**

- 1) Renewal of Onix Agreement for Google Apps & Vault  
Nate Alger, Undersheriff, reviewed Onix Agreement for Google Apps & Vault and answered Commissioners' questions.

Resolution 109-2018  
Information Technology Department  
Onix Agreement for Google Apps & Vault

Moved by Wheelock, seconded by Gore Follette to approve Resolution 109-2018. Motion carried.

**d. Administrator**

1) Corrective Action Plan for OPEB/Retiree Health Plan

Nate Alger, Undersheriff, reviewed proposed corrective action plan for OPEB/Retiree Health Plan and answered Commissioners' questions.

Moved by Wheelock, seconded by Gore Follette to table discussion of Corrective Action Plan. Motion carried.

NEW BUSINESS

**a) Animal Control Ad Hoc Committee – Recommendation to form Advisory Board**

Commissioners discussed the option of forming an advisory board for Animal Control, consensus was to not move forward with forming the advisory board.

PUBLIC COMMENT

Tom Mair – spoke on the upcoming August 7, 2018 primary.

COMMISSIONER/DEPARTMENT REPORTS

Commissioner Wheelock gave an update on the Jail Ad Hoc Committee.

Commissioner Gore Follette gave an update on the Regional Forensic Pathology Facility.

NOTICES

None

CLOSED SESSION

**a) K. Wolfe v Grand Traverse County**

Moved by Wheelock, seconded by Mair to go into closed session for the purpose of discussion regarding pending litigation, K. Wolfe v Grand Traverse County.

Roll Call Vote: Yes 5 No 0 Excused 2

Commissioners went into Closed Session at 7:50 p.m.

Moved by Wheelock, seconded by Johnson to return to regular session at 8:06 p.m. Motion carried.

Meeting adjourned at 8:06 p.m.

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Sarah B. Lutz, Chief Deputy County Clerk

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Carol Crawford, Chairwoman

APPROVED: \_\_\_\_\_  
(Date) (Initials)