



*We will enhance community and quality of life through people, parks, and programs.*

**Grand Traverse County Parks and Recreation Commission  
MINUTES  
Thursday, July 12, 2018  
Commission Chambers, Second Floor, Governmental Center  
400 Boardman Avenue, Traverse City, Michigan 49684  
5 p.m. Meeting**

- A. Pledge of Allegiance
- B. Call to Order  
Meeting called to order at 5:01 p.m.
- C. Roll Call  
Commissioners Present: Peter Albers, David Grams, Rod Kivell, Rodetta Harrand, Tom Mair, William Mouser, Whitney Waara, Shirley Zerafa, John Roth  
Commissioners Excused: Steve Largent  
Others Present: Kristine Erickson, Director, and Katelynn Brown, Office Coordinator, Grand Traverse County Parks and Recreation; Chris Kushman, Planning and Management Director, TART Trails; Pastor Daniel LeCouteur, Kiwanis Club of Traverse City Member
- D. First Public Comment  
There was no public comment.
- E. Approval of/Additions to Agenda  
MOTION by Albers, second by Mair, to approve the agenda, as presented. Motion carried.
- F. Special Orders of Business/Presentations (Chris Kushman, Planning and Management Director, TART Trails; Information Sheet)
  - 1. Updates on Boardman Lake Loop Trail and Boardman River Trail at Natural Education Reserve  
TART Planning and Management Director Chris Kushman updated Commissioners on the progress of the Boardman Lake Loop Trail project.
  - 2. Proposed Maintenance Fund Agreement for Boardman Lake Loop Trail and Maintenance Plan (Action Item; Proposed Resolution of Support)  
MOTION by Albers, second by Zerafa to make a solution in support of executing the Boardman Lake Loop Trail Maintenance Agreement and plan by the Grand Traverse County Board of Commissioners. Motion carried.
  - 3. Michigan Natural Resources Trust Fund Agreements for the Boardman Lake Loop Trail and Medalie Park (Action Item; Proposed Resolution of Support)  
MOTION by Albers, second by Grams, to make a resolution in support of accepting the terms of the Michigan Natural Resources Trust Fund TF17-0095 and TF17-0096 grant agreements by the Grand Traverse County Board of Commissioners. Motion carried.

4. Request for Mountain Bike Singletrack Trail for Younger Cyclists (Action Item)  
MOTION by Kivell, second by Grams, to support the development of a mountain bike trail at the VASA Trailhead, with updates about the trail to the Parks and Recreation Commission.

G. Action on Consent Calendar

Receive and File

1. Draft Minutes from June 14, 2018 Parks and Recreation Commission Meeting
2. Parks and Recreation-Senior Center Network Budget Report
3. June 2018 Conservation District Report
4. Executed TC Tritons Rowing Agreement for Use of Medalie Park
5. June 2016 Stitches of Kindness Thank-you Letter
6. PetSafe® Bark For Your Park™ Grant Application by Parks and Recreation
7. Senior Center Building Project Timeline-Tasks as of June 15, 2018; Preliminary Visuals
8. Parks and Recreation Cell Tower Report Submitted by Consultant and Attorney Mike Watza  
MOTION by Albers, second by Mair, to receive and file the Consent Calendar, with the exception of Items 6, 7, and 8. Motion carried.

H. Items Removed from Consent Calendar

1. Item 6. PetSafe® Bark For Your Park™ Grant Application by Parks and Recreation  
Commissioners Albers, Grams, Kivell, and Roth thanked Director for applying for funding.  
MOTION by Albers, second by Grams, to receive and file Item 6. Motion carried.
2. Item 7. Senior Center Building Project Timeline-Tasks as of June 15, 2018; Preliminary Visuals  
Commissioner Albers asked questions about the three bids for construction, and Director addressed the questions. Commissioner Zerafa asked what was holding up the Senior Center project and Director answered questions. Commissioner Harrand explained that the renovation project has been planned for many years.  
MOTION by Albers, second by Kivell, to receive and file Item 7. Motion carried.
3. Item 8. Parks and Recreation Cell Tower Report Submitted by Consultant and Attorney Mike Watza  
Director explained that Watza advised Parks and Recreation to continue with the current cell tower agreements.  
MOTION by Albers, second by Mair, to receive and file Item 8. Motion carried.

- I. Parks and Recreation-Senior Center Report (Director; Senior Center Network Manager; President)  
Director reported about a road encroaching on the Nature Education Reserve property. Director provided updates about the Pugsley Building transforming into the Norte Wheelhouse, the Easling Pool renovation project, the carpeting donated to the Senior Center building by America's Carpet Barn, and participation in the Cherry Royale parade by County staff. Director requested that all commissioners provide biographies for upcoming newsletters.

J. Old Business

1. Managing Parking and Trash Removal at Civic Center Park (Discussion)  
Director updated commission about parking and trash issues at the Civic Center. Commissioners recommended setting a joint study session with the Fees Ad Hoc Committee and the Business Development Team on the date and time of the next Business Development Team meeting, scheduled for Tuesday, August 7, 2018 at 5 p.m.
2. Request to Schedule Parks and Recreation Future of Parks Ad Hoc Committee Meeting Week of July 30  
Members of the Future of Parks Ad Hoc Committee agreed to meet on Monday, July 30, 2018 at 6 p.m.

2. Request to Schedule Parks and Recreation Fees Ad Hoc Committee Meeting Week of July 23  
Members of the Fees Ad Hoc Committee agreed to meet on Monday, July 30, 2018 at 7 p.m.

K. New Business

1. Kiwanis Club Proposal: Gardens at Civic Center Building Entrance in Return for Naming Rights (Kiwanis Club of Traverse City Member Pastor Daniel LeCouteur; Action Item)  
Pastor Daniel LeCouteur presented a proposal for tending the two garden areas in front of the Civic Center building, and informed commissioners that the Kiwanis Club of Traverse City has approved providing volunteers and funding for the two garden areas in return for naming rights.  
MOTION by Grams, second by Albers, to approve to have the Kiwanis Club of Traverse City maintain the two gardens at the entrance of the Civic Center, using mostly native plantings, in return for naming rights and a two-foot-by-two-foot sign displayed in one of the gardens.  
Roll Call Vote  
Yeas: Albers, Grams, Kivell, Mair, Mouser, Waara, Zerafa, and Roth (8)  
Nays: (0)  
Absent: Harrand and Largent (2)  
Motion passed, 8 to 0.

L. Second Public Comment

There was no public comment.

M. Notices and Commissioner Comments

Commissioner Mair said that the Governmental Center front doors have been locking at 5 p.m. even when there are after-hours meetings.

N. Adjournment

Meeting adjourned at 7:13 p.m.