



We will enhance community and quality of life through people, parks, and programs.

**Grand Traverse County Parks and Recreation Commission
MINUTES
Thursday, August 9, 2018
Commission Chambers, Second Floor, Governmental Center
400 Boardman Avenue, Traverse City, Michigan 49684
5 p.m. Meeting**

- A. Pledge of Allegiance
- B. Call to Order
Meeting called to order at 5 p.m.
- C. Roll Call
Commissioners Present: Pete Albers, David Grams, Rod Kivell, Rodetta Harrand, Tom Mair, Whitney Waara, Shirley Zerafa, John Roth
Commissioners Excused: Steve Largent, William Mouser
Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Lori Wells, Senior Center Network Manager, Ericca Hovie, Senior Center Program Coordinator, Grand Traverse County Parks and Recreation Department; Erin Anderson, Executive Director, Parallel 45 Theatre; Tony Dell'Acqua, Director, Traverse Bay Blues Rugby; Joshua Benghauser, Grand Traverse Rugby Club; Andrew MacDonald, Blue Water Promotions
- D. First Public Comment
Lori Wells introduced Senior Center Program Coordinator Ericca Hovie, who described her duties and role at Senior Center.
- E. Approval of/Additions to Agenda
MOTION by Harrand, second by Mair, to approve agenda, with the addition of "Civic Center Parking" as Item 1 under Old Business. Motion carried.
- F. Special Orders of Business/Presentations
 - 1. Finalize Terms of Proposed Agreement for Use of Civic Center Amphitheater by Parallel 45 Theatre
Parallel 45 Theatre Executive Director Erin Anderson spoke regarding proposed terms of draft agreement for organization's use of amphitheater at the Civic Center for programming beginning summer 2019. Some terms were adjusted during discussion.
MOTION by Kivell, second by Albers, to approve the terms of the proposed agreement for use of the Civic Center amphitheater by Parallel 45.
Roll Call Vote
Yeas: Albers, Grams, Kivell, Harrand, Mair, Waara, Zerafa, Roth (8)

Nays: (0)
Absent: Largent, Mouser (2)
Motion passed, 8 to 0.

G. Action on Consent Calendar

MOTION by Albers, second by Mair, to receive and file the Consent Calendar, with the exception of Items 8 and 9. Motion carried.

Receive and File

1. Draft Minutes from July 12, 2018 Parks and Recreation Commission Meeting
2. Approved Minutes from April 24, 2018 Future of Parks Ad Hoc Committee Meeting
3. Approved Minutes from March 13, 2018 Fees Ad Hoc Committee Meeting
4. Parks and Recreation-Senior Center Network Budget Report
5. July 2018 Conservation District Report
6. Signed American Tower Documents for Upgrading Twin Lakes Tower
7. Signed Crystal Bindi User Agreement
8. E-mails about Civic Center Fence Removal
9. August 3, 2018 E-mail from Liska Regarding Exhibitor Parking at Civic Center

H. Items Removed from Consent Calendar

1. Item 8. E-mails about Civic Center Fence Removal
Commissioner Mair stated his opposition to removing fence at Civic Center along Fair Street. Commissioners discussed removing the fence along Fair Street. President recommended asking Facilities Management to delay doing anything with fence until spring 2019.
MOTION by Waara, second by Kivell, to receive and file Item 8 of the Consent Calendar. Motion carried.
2. Item 9. August 3, 2018 E-mail from Liska regarding Exhibitor Parking at Civic Center
President informed stated contents of e-mail will be addressed during discussion about Item 1. Civic Center Parking under Old Business.
MOTION by Roth, second by Albers, to receive and file Item 9 of Consent Calendar. Motion carried.

I. Parks and Recreation-Senior Center Report

Director and Senior Center Network Manager handed out department report and referred to highlights.

J. Old Business

1. Civic Center Parking
Director referred to correspondence about parking at Civic Center park during arena shows. Andrew MacDonald spoke about a need for parking behind Howe Arena for exhibitors during shows. Commissioners discussed possible remedies for managing parking.
MOTION by Grams, second by Zerafa, to prevent traffic on the east side area behind Howe Arena and the north side of the walking path, closest to Front St., until a long-term plan is established. Motion carried.
2. Kiwanis Club Naming Rights Agreement: Gardens at Civic Center Building Entrance
Director discussed highlights of draft Kiwanis Club Naming Rights Agreement in return for keeping two gardens at Civic Center entrance, beginning in 2019.
Commissioner Albers suggested alternative language.
Commissioner Mair stated concerns with the process for naming rights.
MOTION by Grams, second by Albers, to approve the Kiwanis Club Naming Rights Agreement.
Roll Call Vote

Yeas: Zerafa, Waara, Kivell, Grams, Albers, Roth (6)

Nays: Mair, Harrand (2)

Absent: Mouser, Largent (2)

Motion passed, 6 to 2.

3. Updated Grand Traverse Rugby Club Agreement Terms for Use of Facilities at Twin Lakes Park
Tony Dell'Acqua discussed terms for using Twin Lakes Park facilities for rugby, starting in 2019.
He requested that the agreement include an annual flat rate for use.

MOTION by Mair, second by Waara, to accept the agreement with the Grand Traverse Rugby Club, and authorize the Director and President to work on finalizing the agreement.

Roll Call Vote

Yeas: Grams, Albers, Kivell, Zerafa, Mair, Waara, Roth (7)

Nays: Harrand (1)

Absent: Largent, Mouser (2)

Motion passed, 7 to 1

4. Twin Lakes Sign

Director informed that no insurance claim was made for Twin Lakes sign when it was damaged beyond repair years ago. Director will gather quotes for new sign for Commission's consideration.

K. New Business

1. Authorization to Execute Agreement with LIAA to Research and Write Multi-jurisdictional Feasibility Study to Help Determine Future of Parks and Recreation

Commissioner Mair asked if other consultants before selecting LIAA to conduct study.

MOTION by Grams, second by Waara, to authorize Director to set aside \$5,000 as seed money and move forward with applying for a grant.

Roll Call Vote

Yeas: Waara, Zerafa, Harrand, Kivell, Albers, Grams, Roth (7)

Nays: Mair (1)

Absent: Mouser, Largent (2)

Motion passed, 7 to 1.

L. Second Public Comment

There was no public comment.

M. Notices and Commissioner Comments

There were no notices or comments.

N. Adjournment

Meeting adjourned at 7:48 p.m.