

GRAND TRAVERSE COUNTY  
BROWNFIELD REDEVELOPMENT AUTHORITY (GTCBRA)

Minutes of August 27, 2020

Chairman Howe called the meeting to order at 8:01 a.m.

Members Present: Gary Howe, John Peck, Marvin Radtke, Tim Werner, Katie Bertodatto  
Heidi Scheppe, County Treasurer

Excused: Ron Clous

Absent: Katie Bertodatto for a portion of the meeting until 8:12 am.

Others Present: Scott Howard, Chris Forsyth, Anne Jamieson, Lisa Emery

PUBLIC COMMENT: None.

AGENDA APPROVAL:

**MOVED** to approve the agenda as presented. **APPROVED** unanimously.

CONSENT CALENDAR

- a. Approval of Minutes of June 11, 2020 Meeting Minutes
- b. Approval to pay invoices (Administrative payables listing)
- c. Receive and File – none

**MOVED** by Radtke, seconded by Peck to approve the consent calendar. **APPROVED** unanimously.

Ayes: Radtke, Howe, Peck, Werner

Absent: Bertodatto, Clous

Nays:

**MOTION CARRIES**

SPECIAL ORDERS OF BUSINESS

None

DEPARTMENTAL ITEMS

- a. Treasurer
  - 1) Trial Balance/Monthly Brownfield Activity Sheet presented by Scheppe
- b. Legal Counsel - No Update
- c. Administration – Update on ELGE Grant and Loan status for 124 W. Front Street
  - Anne Jamieson - 124 W Front Street grant and loan process, additional grant money available and looking at shifting some of the loan to grant funds.

OLD BUSINESS

- a. Approval of Bylaws – Scott Howard
- Revised bylaws language that allows for remote participation, even after the Governor’s Executive Orders are over. Other minor changes. The revised bylaws have been reviewed by staff and legal counsel.

Commissioner Bertodatto joined meeting at 8:12 am

**MOVED** by Radtke, seconded by Werner for approval of the Bylaws as recommended and present to Grand Traverse County Board of Commissioners for approval.

Ayes: Peck, Howe, Werner, Radtke, Bertodatto

Absent: Clous

Nays:

**MOTION CARRIES**

NEW BUSINESS

- a. Consideration and approval of the Boardman Lake Trail TIF Eligible Activities
- Anne Jamieson - Working with the City of Traverse City engineering, reviewing costs and new activities.

**MOVED** by Radtke, seconded by Bertodatto for approval of the reimbursement of TIF eligible activity expenses for Boardman Lake Avenue Pathway and Trail System in the amount of \$34,905 to reimburse the City of Traverse City for eligible activities.

Ayes: Peck, Howe, Bertodatto, Werner, Radtke,

Absent: Clous

Nays:

**MOTION CARRIES**

PUBLIC COMMENT/INPUT

None

ADDITIONAL BOARD COMMENTS

None

NOTICES

Next GTCBRA meeting is scheduled for Thursday, September 24, 2020

SPECIAL MATTERS

ADJOURNMENT

**MOVE** to adjourn by Radtke, seconded by Bertodatto, at 8:22 a.m. **APPROVED** unanimously.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gary Howe, Chairperson