



*Parks and Recreation enhances community and quality of life through people, parks, and programs.
Senior Center Network makes longer lives, better lives.*

**Grand Traverse County Parks and Recreation Commission Meeting
Thursday, September 12, 2019, 5 p.m.
Commission Chambers, Second Floor, Governmental Center
400 Boardman Avenue, Traverse City, Michigan 49684
MINUTES**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Commissioners Present: David Grams, Robert Hentschel, Rod Kivell, Steve Largent, William Mouser, John Roth, Whitney Waara*, Shirley Zerafa, Rodetta Harrand

Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Lori Wells, Senior Center Manager, Katelynn Brown, Office Coordinator, Ariel Perreault, Office Specialist, Grand Traverse County Parks and Recreation; Chris Forsyth, County Deputy Administrator; Koffi Kpachavi, Executive Director, Tom Vitale, Parkland Steward, Taryn Carew, Education Director and Camp Director, Grand Traverse Conservation District; Lisa Taylor, Executive Director, Traverse City Track Club; Jalen Provo and Linda Pepper, county residents

*Arrived 5:18 p.m.

D. First Public Comment

Linda Pepper spoke regarding relocating the Interlochen Senior Center Network satellite site.

E. Approval of/Additions to Agenda

MOTION by Kivell, second by Waara, to approve the agenda, as presented. Motion carried.

F. Special Orders of Business/Presentations

1. Update: Natural Education Reserve

Grand Traverse Conservation District Parkland Steward Tom Vitale, Executive Director Koffi Kpachavi, and Education and Camp Director Taryn Carew made a presentation about the work the Conservation District has done during the past year to manage the Natural Education Reserve and to provide programming at the Boardman River Nature Center.

G. Consent Calendar

Receive and File

1. Parks and Recreation-Senior Center Network Budget Report
2. Grand Traverse Bay YMCA Central Y Use Statistics
3. Approved Minutes from July 9, 2019 Business Development Team Meeting
4. Approved Minutes from August 6, 2019 Business Development Team Meeting
5. Approved Minutes from October 16, 2018 Fees Ad Hoc Committee Meeting (*Approved by Business Development Team, which assumed that former committee's duties in 2019*)
6. July and August 2019 Grand Traverse Conservation District Reports
7. Executed Agreement with Centre I.C.E. for Use of Howe Arena
8. Executed Agreement with Crystal Bindi Studios for Use of Lower Level of Gilbert Lodge
9. August 2, 2019 E-mail from John and Mary Robinson

Approvals

1. Draft Minutes from August 8, 2019 Parks and Recreation Commission Meeting
2. NER Advisory Committee Appointments (Director; Action Item; Applications Attached)
MOTION by Zerafa, second by Roth, to receive and file the Consent Calendar with the exception of Items 7 and 9. Motion carried.

H. Items Removed from Consent Calendar

1. Item 7. Executed Agreement with Centre I.C.E. for Use of Howe Arena
Commissioner Roth inquired about the maintenance fund provided by Centre I.C.E.
2. Item 9. August 2, 2019 E-mail from John and Mary Robinson
Commissioner Roth thanked the Director for including the e-mail in the agenda packet.
MOTION by Roth, second by Hentschel, to receive and file Items 7 and 9 of Consent Calendar. Motion carried.

I. Reports

1. Parks and Recreation-Senior Center Report
Manager reported on the Senior Center Network.
MOTION by Roth, second by Hentschel, to permit Senior Center Manager to move seniors to whatever building that she feels is safe. Motion carried.
Director reported on ongoing department business and provided updates.
2. Committee and Representative Reports
Commissioner Kivell reported on September Business Development Team meeting.
Commissioner Waara reported on the recent Strategic Planning Subcommittee meeting.
Commissioner Mouser reported on the Natural Education Reserve Advisory Committee.
Commissioner Hentschel reported on behalf of the County Board of Commissioners.

J. New Business

1. Request to Purchase Phone System for Senior Center Network
MOTION by Roth, second by Grams, to accept the Anavon telephone proposal for the Traverse City Senior Center, not to exceed \$5,000.
Roll Call Vote
Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Zerafa, Harrand (9)
Nays: (0)
Motion passed, 9 to 0.

2. Cell Tower Land Lease Offers

Director and Deputy County Administrator provided an update on negotiations with American Tower for cell tower land leases with Parks and Recreation.

MOTION by Largent, second by Grams raise the cap of consultant Mike Watz's agreement, not exceed \$10,000.

Roll Call Vote

Yeas: Zerafa, Waara, Roth, Mouser, Largent, Kivell, Hentschel, Grams, Harrand (9)

Nays: (0)

Motion passed, 9 to 0.

3. Proposed "Meandering Foot Trail" at Civic Center Park

Director described dirt foot trail proposed at Civic Center Park by TART Trails and Traverse City Track Club. Motion by Hentschel, second by Waara, to authorize Director to institute program on a trial basis. Motion carried.

4. Draft Parks and Recreation Project Proposal Checklist and Requirements

Director presented draft Parks and Recreation Project Proposal Checklist and Requirements. Commissioners recommend some revisions. Director will return with revised version.

K. Old Business

1. Proposed Program: "Become a Friend of YOUR County Parks!"

Director spoke regarding a proposed program to seek donations to support County parks, and asked for guidance moving forward.

MOTION by Grams, second by Hentschel, to move things along in support of director and her staff to pursue a donation program where people can support our county parks at various levels.

Roll Call Vote

Yeas: (9)

Nays: (0)

Motion passed, 9 to 0.

L. Second Public Comment

County resident Jalen Provo complimented commission on its meeting.

M. Notices and Commissioner Comments

There were no notices or comments.

N. Adjournment

Meeting adjourned at 7:15 p.m.