



C-13

Michigan Supreme Court  
State Court Administrative Office  
611 West Ottawa Street, P.O. Box 30048  
Lansing, Michigan 48909  
517 373-0130

Marilyn K. Hall  
State Court Administrator

John D. Ferry, Jr.  
Deputy Administrator

November 16, 1990

Dorothy Comstock Riley  
Chief Justice  
Charles L. Levin  
James H. Brickley  
Michael F. Cavanagh  
Patricia J. Boyle  
Dennis W. Archer  
Robert P. Griffin  
Associate Justices

Hon. Charles M. Forster  
13th Circuit Court  
Courthouse  
328 Washington St.  
Traverse City, MI 49684

Re: Administrative Order 1990-2  
Statement of Policy

Dear Judge Forster:

This is to advise that we have reviewed the above referenced Administrative Order and find that it conforms with the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

Sincerely,

John D. Ferry, Jr.  
Deputy State Court Administrator

JDF:lj

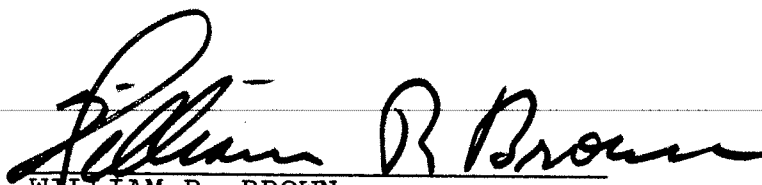
cc: Jack Crandall, Regional Administrator  
Hon. William R. Brown, Circuit Court

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STATE OF MICHIGAN  
IN THE CIRCUIT COURT  
FOR THE COUNTY OF GRAND TRAVERSE  
ADMINISTRATIVE ORDER 1990-2

The Grand Traverse County Law Library Statement of Policy, a copy of which is attached, shall control the general operations of the Grand Traverse County Law Library until further notice. Copies of the Statement of Policy shall be available for review in the Court Administrator's Office and the Law Library.

IT IS SO ORDERED.



WILLIAM R. BROWN,  
Circuit Judge

DATED: 10/31/90

GRAND TRAVERSE COUNTY LAW LIBRARY

STATEMENT OF POLICY

The following is a statement of the policies of the Grand Traverse County Law Library which shall bind all members and users of the library effective November 19, 1990.

1. The library is subject to the control of the Chief Judge of the Grand Traverse County Circuit Court, in conjunction with Grand Traverse County and in cooperation with the Board of Governors of the Grand Traverse-Leelanau-Antrim Bar Association and the Traverse Area District Library. The Law Librarian/Attendant will provide supervision of the library and the collection, and together with the staff of the Circuit Court, manage the library.

2. The library shall be financed by penal fines; appropriations from Grand Traverse County; contributions by the Traverse Area District Library; fees assessed by the Association upon its members; and such other funds as may be approved by the Association, ordered by the Circuit Court, or contributed by individuals.

3. The purpose of the library is to provide a reference collection for use by judiciary and their staffs; Grand Traverse County Officials and their staffs; members of the Association and their staffs; the general public; and to provide such copying and other auxiliary facilities that the library may be used effectively without the circulation of books.

4. The library shall be open Monday through Friday from 1:00 p.m. to 5:00 p.m., excepting Court holidays. Grand Traverse County Judges and their staffs, Grand Traverse County officials and their staffs, the Law Librarian/Attendant and members of the Association who have met the requirements of the Association, subject to the approval of the Chief Judge of the Grand Traverse Circuit Court shall additionally have access to the library at all other hours including nights and week-ends.

5. The library shall not be available to any other person except during posted public hours.

6. The library shall be non-circulating except as provided in paragraph 7. Violations of the library rules shall subject the offender to a suspension of their library access privileges (at other than public hours) as follows:

First Offense--Six Months

Second Offense--One Year

Third Offense--Life

In addition to the suspension of library access privileges, offenders shall be subject to prosecution for the theft of the books or materials removed.

7. Members of the Judiciary, as listed below, and their staffs shall have a 48-hour circulating privilege. The privilege shall be exercised by placing a Judiciary check-out card in the shelf opening from which the volume was removed.

Grand Traverse County District Court Judges  
Grand Traverse County Probate Court Judge  
Grand Traverse County Circuit Court Judges  
Michigan Court of Appeals Judges who have  
offices in Grand Traverse or Leelanau Counties  
Michigan Supreme Court Justices who have offices  
in Grand Traverse or Leelanau Counties.

8. The office employees of members who have library access privileges pursuant to paragraph 4, may, at the direction of their employer, have library access from 8:00 A.M. to 1:00 P.M., Monday through Friday, excepting Court holidays.

9. The Judges of the Circuit, District, and Probate Courts of Grand Traverse County may, in the exercise of their discretion, grant to individuals on a day-to-day basis unlimited library access privileges.

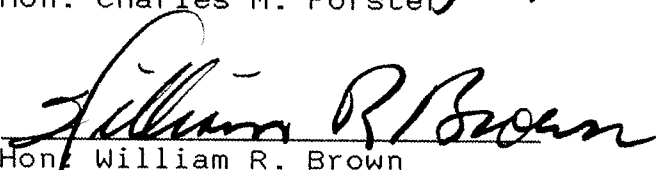
Date

10/26/90

  
Hon. Charles M. Forster

Date

10/29/90

  
Hon. William R. Brown